

Meeting Title: Transit Village Management Committee Meeting Agenda**Date:** December 2012**Location:** Senior Center**Time:** 7:30pm**Conference Number:** N/A**Invited Participants**

Appointed Members	Present	Position	Email	Phone
Ken Baudendistel		Redevelopment Agency		
Jason Cilento		Redevelopment Agency		
William Robbins	x	Borough Admin		
Adam Gordon	x	Planning Brd Member		
Bob Tunison		Resident Tunison Home Improvement		
Maureen McCabe		Resident		
Areli Gonzalez <i>Vice Chairperson</i>		Resident Investor Savings		
Rich Hendricks		Dunellen Hotel		
Noreen Dunn	x	Roxy and Dukes		
Peg Lockwood <i>Secretary</i>	x	Art Annex		
Heidi Heleniak		Historical Society Heidi's Cottage		
Christine		Resident		
Additional Attendees:				

Agenda

Topic #	Topic to be discussed	Time Allotted	Presenter
1.			
2.			
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6.			

Discussion

Discussion	
1.	NJ Transit Brochure - Jason forwarded a draft of the brochure which was distributed to this envelope in November. He's updating pictures. Peg received quotes for cost associated with producing the brochures, provided to Bill Robins to accrue this expense and move \$500 into 2013 budget
2.	Grant - discussed grant submitted for a continuation of street lamps for both beauty and safety. Grant request is pending. Committee discussed other potential grants. Peg met with Ellen Stein, Grant writer, to investigate potential grants and cost. Written proposal was requested.
3.	Lamp post baskets - Peg provided sample of lamp post basket to F&C Iron works in Plainfield for estimate. Discussed idea of having retailers adopt a basket on their lamp poles.
4.	Beautification of Dunellen - beyond fundraising, discussed support for beautification of Dunellen. Bill provided an update on the sign ordinance issues. Said the council is fully aware of sign issues (banners, posters, etc., in windows long term) and completed draft for new sign ordinance
5.	Renaissance Festival - discussed the concept of the committee playing a more active role in support of the Renaissance festival at the park. Noreen to provide proposal for next meeting.
6.	Logo for NJ Transit Village - Heidi's husband had drafted a few logos for review. Heidi will circulate the sketches for committee review and feedback
7.	Retailer Support - Heidi - has ties to magazines - and volunteered to speak with them about a social media program, and tying to the magazine links for helpful information to retailers - i.e., decorating their window or store front, business ideas, suggestions. Discussed having NJ Transit village for Dunellen as a sub domain from the main page, with posting of committee members, mission statement and monthly minutes. Bill R to investigate and support.
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9.	

Action Items				
Description	Owner	Target Date	Completion Date	S
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13.				

ID: Action identifier S: Status - **Open**, **Closed**

Schedule Meetings for 2013 –