

<b>Meeting Title:</b> Transit Village Management Committee Meeting Agenda	
<b>Date:</b> Tuesday 3/20/12	<b>Location:</b> Roxy and Dukes
<b>Time:</b> 7:30pm	<b>Conference Number:</b> N/A

Invited Participants
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Appointed Members	Present	Position	Email	Phone
Ken Baudendistel <i>Chairperson</i>		Redevelopment Agency		
Jason Cilento		Redevelopment Agency		
William Robins		Borough Administrator		
Adam Gordon		Planning Board Member		
Walter Tunison		Resident Tunison Home Improvement		
David Starace		Resident		
Areli Gonzalez <i>Vice Chairperson</i>		Resident Investor Savings		
Rich Hendricks		Dunellen Hotel		
Noreen Dunn		Roxy and Dukes		
Peg Lockwood <i>Secretary</i>		Art Annex		
Heidi Heleniak		Historical Society Heidi's Cottage		

Other attendees:				

Agenda			
Topic #	Topic to be discussed	Time Allotted	Presenter
1.	Review Action items from last meeting		
2.	Update on meeting with NJ Transit		
3.	Categorize ideas from last meeting by value to Borough vs. cost		
4.	Review marketing material		
5.	Define a Mission Statement		
6.			

Discussion	
1.	•
2.	•
3.	•
4.	•
5.	
6.	
7.	
8.	
9.	

Action Items				
Description	Owner	Target Date	Completion Date	S
1. Obtain a contact for NJ Transit – to ask for RR embankment improvements and bridge painting	Peg	3/20/12		
2. Obtain the price of the hanging baskets used in Westfield	Peg	3/20/12		
3. Continue to develop Dunellen's marketing material	Jason/Ken	On-going		
4. See if we can do a count of cars and pedestrians using students for community service	Ken	4/30/12		
5. Ask Parking Authority to provide us a breakdown of permit owners addresses – counts by towns not actual addresses	Ken	3/20/12		
6. Invite all merchants to Roxy and Dukes for our next meeting	Volunteer?			
7. Send a letter to all merchants reminding them of their responsibility. Include the sign and general maintenance ordinances	Ken	4/1/12		
8.				

ID: Action identifier S: Status - **O**pen, **C**losed

Schedule Meetings for 2012 – third Tuesday of each month

- February 21st Senior Center

- March 20th           Roxy and Dukes
- April 17th           Senior Center
- May 15th            Roxy and Dukes
- June 19<sup>th</sup>           Senior Center
- July 17              Roxy and Dukes
- August 21st         Senior Center
- September 18th     Roxy and Dukes
- October 16<sup>th</sup>       Senior Center
- November 20th     Roxy and Dukes
- December 18<sup>th</sup>     Senior Center