

May 2, 2016

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on May 2, 2016.

Mayor Robert J. Seader called the meeting to order at 7:00 p.m. and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll.

Present: Robert J. Seader, Kenneth Baudendistel, Kevin Bachorik, Kenneth Bayer and Joseph Petracca

Absent: Jason Cilento and Jeremy Lowder

Michael Weiss, Esq., served as municipal counsel in the absence of John Bruder, Esq.

On the motion of Mr. Bachorik and seconded by Mr. Baudendistel it was moved to accept the Minutes of April 18, 2016:

Yes: Baudendistel and Bachorik

Abstain: Bayer and Petracca [both stating that they had been absent from the April 19, 2016, meeting.]

On the motion of Mr. Petracca and seconded by Mr. Bachorik it was moved to accept the following:

ORDINANCE 2016-07

BOROUGH OF DUNELLEN

The following DUNELLEN SALARY ORDINANCE is being Introduced for first reading on May 2, 2016. It will be presented for Public Hearing and Adoption on May 16, 2016, at 7:30 p.m. in the Dunellen Borough Municipal Building, 355 North Avenue, Dunellen, New Jersey. Copies of this ordinance will be posted on the Municipal Bulletin Board, and will be available at the Office of the Borough Clerk for any interested members of the public.

The following are base salaries, without longevity or benefits:

Step	Minimum	Maximum
11	\$100,000.00	\$140,000.00
10	\$70,000.00	\$101,000.00
9	\$60,000.00	\$69,999.00
8	\$45,000.00	\$61,999.00
7	\$35,000.00	\$53,000.00
6	\$30,000.00	\$44,999.00
5	\$20,000.00	\$35,000.00

4	\$15,000.00	\$25,000.00
3	\$8,000.00	\$19,999.00
2	\$2,000.00	\$12,000.00
1	\$1,000.00	\$4,999.00

Full-Time Positions

	<u>Step</u>
Chief of Police	11
Administrator/Clerk	10
DPW Supervisor	10
Court Administrator	8
Finance/Payroll Clerk	7
Recreation Director	6
Deputy Clerk/Registrar	5
Registrar	5
Clerk's Office Admin. Assistant	5
Deputy Court Administrator	5
Violations Clerk, Municipal Court	5

Part-Time Salary Positions

Municipal Attorney	7
Construction Code Official	6
Municipal Judge	5
Chief Financial Officer	5
Public Works Superintendent	3
Tax Collector	3
Tax Assessor	3
Municipal Prosecutor	3
Property Maintenance/Code Enf.	3
Sewer Inspector	3
Public Defender	2
Office of Emergency Management	2
Sub Code Official (Electrical, Fire, Plumbing)	2
Sign Ordinance Enforcement Officer	1

Part Time – Hourly

	<u>Minimum</u>	<u>Maximum</u>
Sewer Inspector - Additional Hourly	\$30.00	\$48.00
Substitute Deputy Clerk (Court)	\$25.00	\$35.00
Interpreter	\$20.00	\$25.00
Acting Recreation Director	\$20.00	\$25.00
Planning Board Secretary	\$12.00	\$20.00
Tax Clerk	\$12.00	\$18.00
Head School Crossing Guard	\$12.00	\$16.00
Police Administrative Assistant	\$12.00	\$18.00
Violations Clerk (Court)	\$10.00	\$15.00
Laborer	\$10.00	\$14.00
Senior Citizen Van Driver	\$10.00	\$14.00

School Crossing Guard	\$10.00	\$14.00
Janitor	\$9.00	\$13.00
Clerk's Administrative Assistant	\$9.00	\$14.00

Part-Time - Monthly/Meeting

Planning Board Recording Secretary	\$275/meeting	\$300/meeting
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Elected Officials

Mayor	\$5,000 annually
Council President	\$2,800 annually
Council Member	\$2,500 annually

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Petracca and seconded by Mr. Baudendistel it was moved to accept the following:

05-02-2016: #1

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The bills, as per the attached list, are hereby authorized for payment.

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Petracca it was moved to accept the following:

05-02-2016: #2

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Municipal Clerk is hereby authorized to issue a food handler license to the following establishment:

Dunellen Market Fresh -- 239 North Avenue

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Bachorik and seconded by Mr. Petracca it was moved to accept the following:

05-02-16: #3

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to refund the following tax court appeals:

Payable to Blau & Blau
FBO Pucek, John
P O Box 50
Springfield, NJ 07081

Block: 32
Lot: 15

Amount: \$949.73
Period: 2015 Taxes

Payable to Blau & Blau
FBO Pucek, John
P O Box 50
Springfield, NJ 07081

Block: 66
Lot: 15.02

Amount: \$1,802.05
Period: 2015 Taxes

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Bachorik it was moved to accept the following:

05-02-16: #4

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to refund the following tax court appeals:

Payable to Ventura, Miesowitz, Keough & Warner
FBO Sumo Realty
783 Springfield Avenue
Summit, NJ 07091

Block: 32
Lot: 25

Amount: \$16,479.40
Period: 2013 Taxes

Amount: \$20,332.11
Period: 2014 Taxes

Total \$36,811.51

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Bachorik and seconded by Mr. Baudendistel it was moved to accept the following:

05-02-2016: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Treasurer is hereby authorized to issue the following proceeds for tax sale redemption(s):

Payable to FWDSL & Associates, LP
17 West Cliff Street
Somerville, NJ 08876

TSC	Block	Lot	Qual	Owner/Address	Principal	Interest	Premium	Total
15-29	64	26		Mundy, Kathleen 228 Gertrude Terrace	2,341.66	73.98	1,300.00	3,715.64

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Bachorik it was moved to accept the following:

05-02-2016: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, a request was made by Wendy Fetzer to hold a block party on Sunday, June 5, 2016 (rain date Sunday, June 12, 2016) on Second Street between North Washington Avenue and Lincoln Avenue, from 1:00 pm to dusk.

Now therefore be it resolved that permission is hereby granted to the above resident to hold her block party, and

Be it further resolved that by virtue of this resolution, the Police Department will be notified of the street closing and the Public Works Department will supply the necessary road barricades.

Wendy Fetzer
346 Second Street

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Bachorik and seconded by Mr. Petracca it was moved to accept the following:

05-02-2016: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, application was made in accordance with the State Regulations for a license to be issued, and

Whereas, after proper investigation it was deemed that all requirements of the State Regulations have been met.

Now therefore be it resolved that the Governing Body authorize the issuance of a 50/50 raffle license to St. John the Evangelist Church, and

Further be it resolved that this license will be issued pending final approval by New Jersey State Legalized Games of Chance Commission.

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Bachorik it was moved to accept the following:

05-02-2016: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, the Mandatory Source Separation and Recycling Act, P.L. 1987, C.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs, and

Whereas, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs, and

Whereas, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act, and

Whereas, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality, and

Whereas, a resolution authorizing this municipality to apply for the 2015 Recycling tonnage Grant will memorialize the commitment of this municipality to recycling and indicate the assent of the Borough of Dunellen to the efforts undertaken by the municipality and requirements contained in the Recycling Act and recycling regulations.

Whereas, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

Now therefore be it resolved by the Governing Body of the Borough of Dunellen that the Borough of Dunellen hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Bashar Assadi to ensure that the application is properly filed, at a cost not to exceed \$2,000.00; and

Be it further resolved, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Yes: Baudendistel, Bachorik, Bayer and Petracca

On the motion of Mr. Baudendistel and seconded by Mr. Bachorik it was moved to accept the following:

05-02-2016: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Lucy Singura is hired as an Assistant in the Dunellen Tax Assessor Office, at a rate of \$25.00 per hour, not to exceed in total \$350.00.

Yes: Baudendistel, Bachorik, Bayer and Petracca

REPORTS:

Mr. Petracca: reported that Wendy in the Tax Office was helpful when he had an inquiry and presented with competence, professionalism and thoroughness.

Mr. Baudendistel: no report.

Mr. Bayer: no report.

Mr. Bachorik: no report.

Mayor Seader: 1) Wes Ott's Dunellen Historical Collection may be donated to the borough by his daughter, Nancy Magee. Bill was directed to contact Nancy and proceed with discussions. The plan is to obtain the Collection and to safely store it in the Maurer House; 2) Finally heard from the County on the application for Open Space grants for Columbia Park. They have some questions that CME will respond to; 3) Memorial Day and the Parade is on May 30th. Bill to ask Alex how plans are progressing; 4) letter from Freeholder Rios who wishes to speak to the seniors. Pass this on to Alex; 5) Asked Scott Olsen to speak with Rich Gianchiglia about salary and pension.

Ron Safar: has been working on ways to bring the electronics pickup back. He is exploring different companies, rates, and shared services with other municipalities. Mr. Petracca observed that it is a big problem in the entire state. People are resorting to dumping the electronics in the woods. The State may find a way to contribute.

Council discussed ways to ensure that the downtown was garbage and litter free. Ron and Bill were directed to speak with our current disposal service.

Mr. Petracca: reported that the Finance Committee had met earlier this evening. Mr. Olsen reported further that the Committee had discussed a general purpose bond ordinance for next meeting, and a second bond ordinance for the borough to introduce dealing with paving the "Towne Pharmacy" lot that the Parking Authority controls near the embankment, and that the Parking Authority would pay the debt service.

Mr. Olsen also informed the Council that Finance Department is now using a new purchase order system that will be more efficient and useful.

At this point, Mr. Robins distributed the proposed amended chicken ordinance, 2016-08, that had been developed last summer. He asked the Council to review and inquire if there were any questions.

PUBLIC PORTION

No one from the public spoke.

On the motion of Mr. Baudendistel and seconded by Mr. Bachorik it was moved to accept the following:

05-02-2016: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of May 2, 2016 is adjourned.

Yes: Baudendistel, Bachorik, Bayer and Petracca