

January 1, 2019

Minutes of the public meeting of the Mayor and Council of the Borough of Dunellen held on January 1, 2019.

Mayor Robert J. Seader called the meeting to order at 12:00 noon and he led the Pledge of Allegiance.

Municipal Clerk William Robins read the Sunshine Statement and called the Roll for the 2018 Council.

Present: Mayor Robert J. Seader, Kenneth Bayer, Jason Cilento, Jessica Dunne and Joseph Petracca

Absent: Kenneth Baudendistel and Jeremy Lowder

On the motion of Mr. Petracca and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2019: #1

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The 2018 Dunellen Borough Council is hereby adjourned.

Yes: Bayer, Cilento, Dunne and Petracca

The Oath of Office for Councilwoman April Burke was administered by Dunellen Municipal Attorney John E. Bruder

The Oath of Office for Councilwoman Stacy Narvesen was administered by Dunellen Municipal Clerk William Robins.

Mayor Robert J. Seader called to order the 2019 Borough Council. The Roll Call was taken by Municipal Clerk William M. Robins:

Present: Mayor Robert J. Seader, Kenneth Bayer, April Burke, Jason Cilento, Jessica Dunne, Stacy Narvesen and Joseph Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #2

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Offices of John E. Bruder, Esq., has submitted a proposal indicating they will provide the services for the amount set forth in the 2018 Municipal Salary Ordinance; and

WHEREAS, the Law Offices of John E. Bruder has completed and submitted a Business Entity Disclosure Certification which certifies that John E. Bruder has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit John E. Bruder from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Offices of John E. Bruder as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

The Oath of Office for John E. Bruder was administered by Dunellen Municipal Clerk William Robins

At this point, nominations for Dunellen Borough Council President were made. Mr. Jason Cilento was nominated.

On the motion of Mr. Bayer and seconded by Mr. Petracca, it was moved to accept the following:

01-01-2019: #3

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Jason Cilento is hereby appointed Dunellen Borough Council President for Year 2019.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Dr. Dunne, it was moved to accept the following:

01-01-2019: #4

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Patrick Barry is hereby appointed as a probationary police officer in the Dunellen Police Department at an annual salary of \$42,073.00, effective starting date of 1 January 2019.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

The Oath of Office for Patrick Barry was administered by Dunellen Municipal Court Judge Dennis Fackelman

At this point, the following appointments were made:

1. Mayor's appointments to Standing and Special Committees
2. Mayor's appointments to the Planning Board: Scott Luthman, Kenneth Bayer, Roger Dornbierer and Barbara Seif
3. Mayor's appointments to the Dunellen Library Board of Trustees: Elizabeth Willoughby
4. Mayor's appointments to the Dunellen Arts & Culture Commission: Sheri Muha, Rachel Appleton and Margaret Lockwood
5. Mayor's appointments to the Dunellen Downtown Management Organization: William Robins, Kenneth Baudendistel, Jason Cilento, Adam Gordon, Margaret Lockwood, Heidi Heleniak, Maria Vitale and Ruben Woolcott

6. Mayor's appointments to the Dunellen Recreation Commission: Kelly Seader, Alternate Member

Mayor Seader noted that he hoped that the Council liaisons and appointees to committees would meet as a Committee and not rely on one person to do all the work. He would like to get back to having Committee reports at Council Meetings to inform the Council on what is going on.

Mayor Seader also invited anyone in the audience who knew someone who wishes to volunteer on any of the committees to contact him.

On the motion of Mr. Bayer and seconded by Mr. Petracca, it was moved to accept the following:

01-01-2019: #5

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

William M. Robins is hereby appointed Public Agency Compliance Officer for the Borough of Dunellen.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Cilento and seconded by Mr. Dunne, it was moved to accept the following:

01-01-2019: #6

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following is the list of the Official Borough Council Meeting dates for the year 2019:

- Tuesday, January 1, 2019 -- Reorganization Meeting -- Noon
- Monday, January 14, 2019
- Monday, February 4, 2019
- Tuesday, February 19, 2019
- Monday, March 4, 2019
- Monday, March 18, 2019
- Monday, April 1, 2019
- Monday, April 15, 2019
- Monday, May 6, 2019
- Monday, May 20, 2019
- Monday, June 3, 2019
- Monday, June 17, 2019
- Monday, July 1, 2019

Monday, August 5, 2019
Tuesday, September 3, 2019
Monday, September 16, 2019
Monday, October 7, 2019
Monday, October 21, 2019
Monday, November 4, 2019
Monday, November 18, 2019
Monday, December 2, 2019
Monday, December 16, 2019
Wednesday, January 1, 2020 -- Reorganization Meeting – Noon

All meetings are in the Municipal Council Chambers, 355 North Avenue, Dunellen, and begin at 7:00 PM, unless otherwise noted.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Bayer and seconded by Mr. Petracca, it was moved to accept the following:

01-01-2019: #7

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following newspapers be and are hereby officially declared to be the official newspapers for the purpose of publishing official advertisements for the Borough of Dunellen:

Courier News, Home News Tribune, Star-Ledger

provided, however, that the listing of said newspaper herein shall not preclude additional advertising in other newspapers not eligible as official newspapers.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #8

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, the Borough of Dunellen is required to appoint banks in good standing as depositories for Borough funds; and

Whereas, The Provident Bank, Investors Savings Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, and PNC Bank are located within or near the Borough of Dunellen; and

Whereas, all of the above mentioned are in good standing.

Now therefore be it resolved that The Provident Bank, Investors Savings Bank, Bank of America, TD Bank, Valley National Bank, Crown Bank, and PNC Bank are hereby designated as the official depositories of the Borough of Dunellen for the year 2019.

Yes: Bayer, Burke, Dunne, Narvesen and Petracca

Abstain: Cilento, due to his employment by Investors Savings Bank

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #9

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Robert Spengler is hereby appointed Public Defender for the year 2019 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #10

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In the absence of the designated Public Defender, or during times when a second Public Defender is needed, Daniel Frascella is hereby appointed Alternate Public Defender for the year 2019 at a salary set forth in the Borough Salary Ordinance.

Be it further resolved that health benefits are not provided as part of the position.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Bayer and seconded by Mr. Petracca, it was moved to accept the following:

01-01-2019: #11

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Miles Winder III, attorney at law of the State of New Jersey, is hereby appointed a Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and

Further be it resolved that the term of this appointment is from January 1, 2019 until December 31, 2019, and

Further be it resolved that the 2019 salary will be \$8,685.00.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2019: #12

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

In conformance with public laws of the State of New Jersey, 1996, c.95, sect. 14, Thomas Lanza, Jr., attorney at law of the State of New Jersey, is hereby a Municipal Prosecutor under the supervision of the Attorney General or County Prosecutor who may represent the State, County or Municipality in any matter within the jurisdiction of the Central Municipal Court or any other Municipal Court.

Further be it resolved that health benefit coverage will not be made available as part of the compensation package for the position of Municipal Prosecutor, and

Further be it resolved that the term of this appointment is from January 1, 2019 until December 31, 2019, and

Further be it resolved that the 2019 salary will be \$8,859.00.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Cilento and seconded by Mr. Dunne, it was moved to accept the following:

01-01-2019: #13

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The following calendar of employee holidays for the year 2019 be adopted:

January 1	New Year's Day (Tuesday)
January 21	Martin Luther King Day (Monday)
February 12	Lincoln's Birthday (Tuesday)
February 18	Presidents' Day (Monday)
April 19	Good Friday (Friday)
May 27	Memorial Day (Monday)
July 4	Independence Day (Thursday)
September 2	Labor Day (Monday)
October 14	Columbus Day (Monday)
November 5	Election Day (Tuesday)
November 11	Veteran's Day (Monday)
November 28	Thanksgiving (Thursday)
November 29	Day after Thanksgiving
December 25	Christmas Day (Wednesday)
January 1, 2020	New Year's Day, 2020. To be included in the Employees' Holidays for 2020.

Be it further resolved that any day designated by the Governor of the State of New Jersey or the President of the United States be also designated a holiday. Those holidays falling on Saturday will be observed on Friday and those holidays falling on Sunday will be observed on Monday, except where noted otherwise.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #14

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITING SERVICES

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire the services of a Registered Municipal Accountant to conduct an audit of the Borough of Dunellen and the Dunellen Sewer Utility for CY 2018 ending December 31, 2018, as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, the firm of Hodulik and Morrison has submitted a proposal indicating they will provide the services; and

WHEREAS, the amount of the services is not to exceed \$41,650; and

WHEREAS, the firm of Hodulik and Morrison has completed and submitted a Business Entity Disclosure Certification which certifies that Hodulik and Morrison has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit Hodulik and Morrison from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of Hodulik and Morrison as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Cilento and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #15

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Office of McManimon, Scotland, Baumann has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Office of McManimon, Scotland, Baumann has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of McManimon, Scotland, Baumann has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Office of McManimon, Scotland, Baumann from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Office of McManimon, Scotland, Baumann as described herein, at an amount not to exceed \$15,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #16

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR MUNICIPAL ENGINEER**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF
DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire municipal engineering services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the firm of CME Associates has submitted a proposal indicating they will provide the services; and

WHEREAS, the firm of CME Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of CME Associates has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the firm of CME Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the firm of CME Associates as described herein, said cost not expected to exceed \$17,500; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Dunne, it was moved to accept the following:

01-01-2019: #17

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR SEWER UTILITY LEGAL COUNSEL**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF
DUNELLEN, NEW JERSEY, THAT:**

WHEREAS, the Borough of Dunellen has a need to acquire Sewer Utility Special Council as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Murphy McKeon, P.C., has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Murphy McKeon, P.C., has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Firm of Murphy McKeon, P.C., from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Firm of Murphy McKeon, P.C., as described herein, at an amount not to exceed \$20,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Cilento and seconded by Mr. Petracca, it was moved to accept the following:

01-01-2019: #18

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIAL COUNSEL FOR REDEVELOPMENT

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire a need to acquire Special Counsel on behalf of the Borough for matters concerning Redevelopment for 2017 as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the firm of Windels Marx Lane & Mittendorf has submitted a proposal indicating they will provide the services. This appointment is in reference to the original appointing Resolution 08-05-2013: #29, and all terms and conditions of that resolution apply.

WHEREAS, the Law firm of Windels Marx Lane & Mittendorf has completed and submitted a Business Entity Disclosure Certification which certifies that the law firm of Windels Marx Lane & Mittendorf has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the law firm of Windels Marx Lane & Mittendorf from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the law firm of Windels Marx Lane & Mittendorf as described herein, at an amount not expected to exceed \$17,500, other than costs to be paid from the Redevelopment Interim Cost Trust Fund; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in The Courier or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #19

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

NW Financial Group, LLC, Hoboken, NJ, is hired as financial experts regarding Redevelopment for the Borough of Dunellen for the year 2019 at the following rates:

Principal:	\$225.00 (hourly)
Managing Director:	\$200.00 (hourly)
Senior Vice President:	\$180.00 (hourly)
Vice President:	\$170.00 (hourly)
Associate:	\$160.00 (hourly)

Payment for these services will be from the Redevelopment Escrow Account established by the Redevelopers, Brudner Redevelopment Partners Urban Renewal, LLC.

The total amount of this certification of funds is not to exceed \$10,000.00.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #20

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SEWER UTILITY LEGAL COUNSEL

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Borough of Dunellen has a need to acquire Labor Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5*; and,

WHEREAS, the Dunellen Municipal Clerk has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has submitted a proposal indicating they will provide the services; and

WHEREAS, the Law Firm of Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Firm of Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the Borough of Dunellen in the previous one year, and that the contract will prohibit the Law Firm of Apruzzese, McDermott, Mastro & Murphy, from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer of the Borough of Dunellen has certified as to the availability of funds.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Dunellen authorizes the Mayor and Borough Administrator to enter into a contract with the Law Firm of Apruzzese, McDermott, Mastro & Murphy, as described herein, at an amount not to exceed \$20,000.00; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

A copy of this resolution shall be published in the Courier News or other paper of record as required by law within ten days of its passage.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2019: #21

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Mayor, Municipal Clerk, Chief Financial Officer, and Tax Collector are authorized to be signatories on Borough financial documents and instruments.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #22

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

1. That pursuant to N.J.S.A. 54:4-67 the interest rate to be charged on delinquent tax payments for the year 2019 is hereby fixed at 8% up to \$1,500 and 18% over \$1,500 per annum.
2. That an additional 6% penalty be charged for a delinquency in excess of \$10,000.00 when same is not paid by the end of the year mentioned above.
3. That the Collector of Taxes and be and is authorized and directed to provide that no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became due. The interest is to be calculated from the date the tax was due until the date of the actual payment.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Dunne, it was moved to accept the following:

01-01-2019: #23

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

WHEREAS, the Municipal Council of the Borough of Dunellen finds and declares that N.J.S.A. 40A:5-17-1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars (\$10.00), and

WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars (\$10.00), and

WHEREAS, the Municipal Council of the Borough of Dunellen further finds and declares that it is in the best interest of the citizens of the Borough of Dunellen for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten Dollars (\$10.00) in accordance with N.J.S.A. 40A:5-17-1.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF DUNELLEN:

That the Municipal Tax Collector of the Borough of Dunellen is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten Dollars (\$10.00) during the calendar year 2019, in accordance with N.J.S.A. 40A:5-17-1.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Bayer, it was moved to accept the following:

01-01-2019: #24

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, NJSA 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2019 Dunellen Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2019.

Now therefore be it resolved that the attached CY 2019 Temporary Dunellen Municipal Budget is hereby adopted.

TEMPORARY BUDGET – 2019

Title	Salaries and Wages	Other Expenses
Administration	13,500	1,000
Legal Advertising		2,000
Telephone		9,000
Financial Administration	21,900	4,000

Assessment of Taxes	6,700	1,000
Collection of Taxes	10,100	5,000
Legal Services	13,600	3,000
Borough Clerk	13,500	2,000
Engineering Services		9,000
Public Buildings & Grounds	2,600	13,000
Electric & Gas		42,000
Planning Board	800	2,000
Group Insurance		214,000
Other Insurance		76,000
Mayor & Council	5,200	2,000
Gasoline		7,000
Water		2,000
Postage		3,000
Information Technology		4,000
Fire		10,000
Fire Hydrant Service		20,000
Rescue Squad Contribution		10,000
Police	443,100	22,000
School Crossing Guards	15,200	
Dispatcher Services		32,000
Emergency Management	1,100	
Emergency Vehicle Lease		11,000
Road Repairs	105,900	16,000
Tree Maintenance		12,000
Shade Tree		1,000
Garbage & Trash		6,000
Green Brook Flood Control Commission		1,000
Board of Health	9,300	5,000
Recreation Commission	11,100	2,000
Senior Citizen Activities		1,000
Construction Code Official	18,200	1,000
Social Security		36,000
Defined Contribution Retirement Plan		1,000
Municipal Court	33,800	3,000
Free Public Library	50,700	10,000
Municipal Prosecutor	4,400	
Capital Improvement Fund		20,000
*Interest on MCIA Bonds		40,000
*Infrastructure Trust Fund		15,000
Intergovernmental/Middlesex County Recycling		30,000
Intergovernmental/Middlesex County Health Services		9,000
<hr/> Subtotal	<hr/> 780,700	<hr/> 715,000
Total Appropriations, before Debt Service		1,495,700
Less: *Debt Service		<u>(55,000)</u>
TOTAL TEMPORARY APPROPRIATIONS		<u>1,440,700</u>

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2019: #25

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

Whereas, NJS A 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the CY 2019 Dunellen Sewer Utility budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

Whereas, the date of this resolution is within the first thirty days of January, 2019.

Now therefore be it resolved that the attached CY 2019 Temporary Dunellen Sewer Utility Budget is hereby adopted.

2019 Temporary Sewer Budget

<u>Account Title</u>	<u>Salaries</u>	<u>Other Expenses</u>
Regular	15,000	
Overtime	2,500	
Telephone		250
Equipment		5,000
Stationery		1,000
Postage		1,200
Water		250
Billing Costs		2,316
Legal Fees		1,000
Plainfield Area Regional Sewerage Authority		143,000
Electricity		7,500
<hr/> Subtotal	17,500	161,516
 Grand Total		<u>179,016</u>
 Total Appropriations, 2018 Budget		861,127
Less: Capital Improvement Fund		-20,000
Capital Outlay		<u>-45,000</u>
Adjusted Total Appropriations, 2018		796,127
 26.25% of appropriations, less Capital Improvement Fund and Capital Outlay:		<u>208,983</u>

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

On the motion of Mr. Petracca and seconded by Mr. Dunne, it was moved to accept the following:

01-01-2019: #26

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

William M. Robins is hereby appointed the Dunellen Commissioner to the Middlesex County Joint Insurance Fund.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca

REORGANIZATION MEETING SPEECH
MAYOR ROBERT J. SEADER
1 JANUARY 2019

"The Year in Review and a Look to the Future"

I thank you all for joining us today, this first day of a new year, and, I predict, the first day in what will prove to be a great year for the Borough of Dunellen.

2018 was an eventful year for Dunellen and I am sure that 2019 will be even more noteworthy. Last January 1st, I told you that big changes would be coming to Dunellen that will affect the future of our town and benefit all of us who live and work here. Today I will tell you what these changes have been and what we all can look forward to.

First, I would like to thank Jeremy Lowder for his hard work as Councilman for all the people of Dunellen. Jeremy donated much time and professional expertise to solving electrical and building repair for the borough. I know that he will continue to participate in some programs that he helped initiate such as a comprehensive stream cleaning program. And, we all appreciate that he is one of the best Fire Chiefs that I have had the privilege of working with.

I would also like to thank Ken Baudendistel who is today retiring after eighteen years on the Dunellen Borough Council. Ken's dream has always been to make downtown Dunellen an attractive and prosperous place for its residents and visitors to shop and walk. He was instrumental in shepherding Dunellen's designation as a Transit Village and his continued work on the Dunellen Shade Tree Commission and Dunellen Downtown Management Organization will help ensure that Dunellen maintains its amazing redevelopment progress.

I welcome our newest Council persons, April Burke and Stacy Narvesen, and I look forward to working with them, and the entire Dunellen Borough Council, to ensure that Dunellen is a safe, inviting, and flourishing place to work, live, and raise our families.

Two pivotal events transpired in Dunellen in 2018, both of which are likely to transform our town and enable us to boldly stride into the future. They are the ongoing transformation of the old Art Color Complex into a mixed-use residential and retail site, and the smooth and successful revaluation of our residential and commercial properties.

As you all know by now, the Art Color Printing Company was a major printing plant in the 1940's, 50's and 60's. It produced much of the colored inserts for newspapers and printed many magazines including *True Detective* and *TV Guide*, and at its height, it employed over 1,000 people from Dunellen and surrounding towns and probably had as significant an impact on our development as did the rail road.

When the printing plant closed in the 1960s, the site became an underused facility for warehouses and light industries. Knowing what great potential the 19 acres holds for our future, the Dunellen Borough Council worked long and hard to attract a redeveloper who could through a combination of upscale housing and retail stores breathe new life into our downtown. Two years ago, we signed an agreement with Brudner Redevelopment Partners Urban Renewal, LLC. for them to build 130 for-sale townhomes, 252 apartments, and a 9,000 square foot retail store. Demolition and environmental cleanup are about half-way done. The next steps will be to regrade the property and install underground electrical conduits and sewer pipes. Construction might begin as soon as Summer 2020. We are all looking forward, in just a few years, to welcoming up to 500 new residents to our community.

The second great event of 2018 was the town-wide Revaluation. When we first decided to undertake such an enormous and potentially consequential task, we knew that we had to choose the right revaluation company, and that we needed to be very transparent with our residents and to communicate at each step of the process. I think we can all agree that the firm we selected, Appraisal Systems, Inc., fulfilled our request to them that they have multiple public meetings, a web site filled with explanatory material, and that their inspections be fair and minimally disruptive as they went house to house. Now that the revaluation is nearly complete, we are collectively pleased that it did not hurt nearly as much as we feared. Our Tax Assessor reports that the new assessments are reflective of current comparable sales and that all residents and property owners who wish have had the opportunity to speak directly to the company. Really, the whole process

could not have gone smoother, and now we have real property values that fairly and accurately reflect today's market prices.

Though redevelopment and revaluation have been the biggest events in 2018, I'd like to mention a few other important projects. First, we have paved Prospect Avenue and completed paving the north section of Madison Avenue. In 2019, we hope to repave parts of Grove Street and to begin work on paving South Madison Avenue. We have signed agreements with Middlesex County for the repair of the Pulaski Street Culvert and we are working with the New Jersey Department of Environmental Protection on ways to clean debris from our brooks. And, best of all, from a Middlesex County Open Space grant, and with the assistance of the Dunellen School District, in summer 2019 we will be replacing the football field with artificial turf and completely redoing the tennis courts. Furthermore, the Decorative Lighting projects are moving along on North Washington Avenue and North Avenue. These were fully funded by state grants.

Now I would like to acknowledge some of the accomplishments of our municipal departments.

In 2018, the Dunellen Police Department welcomed Kevin Conduis and Keith Irons to the department, and you all had the privilege of observing our newest officer, Patrick Barry, take his Oath of Allegiance.

The Dunellen Rescue Squad responded to over 500 calls and does a fine job in our moments of need. Its members annually log many thousands of volunteer hours.

The Dunellen Fire Department does an outstanding job, coming out in all kinds of weathers and participating in many events including the Memorial Day Parade, Veterans Day, the Haunted Trail, National Night Out and Santa Around Town. The Fire Department also ran two well-attended Street Fairs on North Avenue. Congratulations to Chief Jeremy Lowder. Under the leadership of Alex Miller, the Recreation Department had a terrific year. He and the Recreation Commission oversaw many popular activities such as the Easter Egg Hunt, the Memorial Day Parade, Summer Camp, the Halloween Parade, and the annual Tree Lighting in Washington Park. Altogether, there was substantial enrollment increase in all our Recreation sports programs.

The Dunellen Arts & Culture Commission had a successful Summer Arts Program and they hosted a popular Music in the Parks concert series. Councilman Jason Cilento helped establish a Sister-City relationship with the Val Tidone region of Northern Italy. The Playground Committee sponsored a Community Day cleanup in April and the Dunellen Downtown Management Organization's Sixth Annual HarvestFest was for a change rain-free and brought thousands of people to Washington Memorial Park last October.

As I look around this crowded room, a room that is not only the Council Chambers but also serves as the meeting place of the Planning Board and the Municipal Court, I am grateful to our Municipal Court Judge, Dennis Fackelman, who oversees a smoothly running and productive court, to Terry Crisafulli our Court Administrator, and her Deputy Court Administrator, Lauren Colletti.

I would like to give recognition to our hard working volunteers who serve long hours on the Recreation Commission, which oversees our many athletic and recreational programs; the Shade Tree Commission which plants trees and shrubs in our parks and right-of-ways; the Library Board of Trustees; the Planning Board; the Dunellen Downtown Management Organization which in addition to HarvestFest places hanging baskets on our North Avenue light poles; the Dunellen Municipal Alliance that helps inform our youth and their parents of the dangers of substance abuse; The Maurer House Committee which devotes tremendous energy and time to restoring the Maurer House on Mountainview Terrace and sponsors the annual Haunted Trail; and the Parking Authority, which each year gifts the borough \$50,000 to help lessen the burden of property taxes. The people who serve on our boards and commissions labor at often thankless tasks, but they help create policy, serve as emissaries to the public, often do hard physical labor maintaining vital facilities, and generally ensure that everything runs professionally in their respective departments.

I would also like to recognize the hard work of Scott in the Construction Office and his code officials Mike and Dennis; George in Code Enforcement; Patti and Gail in our Tax Collection Office and Rich the Tax Assessor; Jamal in the Office of Emergency Management; Scott Olsen in Finance, Debbie in Accounts Payable; and Lauren, our Deputy Registrar who helped prepare 44 Marriage Applications last year; and all the other people who, with dedication and good will, serve the residents of the Borough of Dunellen, day in and day out.

Finally, I must thank my wife Karen, my son Bobby and my daughter Kelly Seader—my family. Without their support and understanding, I could not be sharing this day with you.

In conclusion, I predict that the year 2019 will be one of the most important in the history of Dunellen. As I walk about town, I feel an excitement in the air. Residents feel safer. The business climate is heating up. Community spirit is on the rise. Wonderful things are coming. I am pleased, grateful, and privileged to share Dunellen's great future with all of you. Thank you and Happy New Year!

At this point, the Ceremony honoring Dunellen's Volunteer Citizen of the Year was held. This year, it was decided to award Karl Geiger, a long-time resident of the borough who is active in many local groups and community events.

PROCLAMATION

On Awarding Karl Geiger Dunellen's 2018 Citizen Volunteer of the Year

WHEREAS, Karl Geiger is a life-long resident of Dunellen; and

WHEREAS, Karl is married to Laura and has three children: Antonio, Heidi and Hanna; and

WHEREAS, Karl is a music teacher at John P. Faber Elementary School; and

WHEREAS, Karl is also the Director of Worship, Music and Youth at the First Presbyterian Church of Dunellen; and

WHEREAS, Karl also works with the youth program at the First Presbyterian Church of Washington, NJ; and

WHEREAS, as a young man, Karl was actively involved in youth activities at the First Presbyterian Church, was a member of Boy Scout Troop 29, and was a participant in many Dunellen school bands and choirs; and

WHEREAS, Karl ran track at Dunellen High School and was the Valedictorian of the Dunellen High School Class of 1996; and

WHEREAS, for fifteen years Karl helped run the Cellar, a Friday night outreach for teens in the Dunellen area, and for ten years Karl helped organize mission trips to Tijuana, Mexico to build houses for the poor; and

WHEREAS, Karl currently serves as a member of the Dunellen Municipal Alliance, and as the Vice-President of IYPC, a Christian youth camp in the Poconos; and

WHEREAS, in his spare-time, what little of it there is, Karl indulges his passions for music, running, hiking and sharing Christ's love with others; and

WHEREAS, it must be universally acknowledged by all residents of Dunellen, that Karl is a joyful presence at many year-round public events where he lends his musical talent by voice and instrument to the great benefit of all who share in our community's communal occasions.

NOW THEREFORE I, Mayor Robert J. Seader, along with the Borough Council, extend congratulations to Karl Geiger in awarding him the honor of being Dunellen's 2018 "Citizen Volunteer of the Year."

DATED: January 1, 2019

At this point, the Dunellen Borough Council presented Dunellen's Life-time achievement Award to Laura Murray is has been active in coaching and the Dunellen Booster Club, as well as many, many other community activities.

PROCLAMATION

On Awarding Laura Murray Dunellen's 2018 Lifetime Achievement Award

WHEREAS, Laura Murray has been a resident of Dunellen for 29 years; and

WHEREAS, Laura is married to John and has a son, Patrick, and two daughters, Sara and Emily; and

WHEREAS, Laura is a member of St. John the Evangelist Church where she has taught catechism; and

WHEREAS, Laura works for the Dunellen School District where she has been an Instructional Aide since 1995; and

WHEREAS, Laura has assisted the Dunellen Recreation Department in its athletic programs by being a Girls Basketball and Softball Coach; and

WHEREAS, Laura has also run a free track program for K-3 children and was a Youth Soccer Coach; and

WHEREAS, Laura has also been a member of the Dunellen PTO, assisted with Project Graduation, started the Dunellen Prom Dress Exchange Program, and runs the Carol Fund that provides holiday meals and gifts to Dunellen families in need as well as a need that may arise for a family throughout the year; and

WHEREAS, Laura's special passion is the Dunellen Booster Club, an organization made up of parents, teachers and coaches of the Dunellen athletic community whose sole purpose is to raise funds to enhance the sports programs and provide support to our young athletes and their coaches; and

WHEREAS, many times, in all kinds of weathers, we have seen Laura working the Columbia Park Concession Stand and selling athletic clothes and gear on behalf of our student athletes; and

WHEREAS, all who know her can rightfully say that Laura Murray embodies the best of Dunellen.

NOW THEREFORE I, Mayor Robert J. Seader, along with the Borough Council, extend congratulations to Laura Murray in awarding her the honor of receiving Dunellen's 2018 "Lifetime Achievement Award."

DATED: January 1, 2019

PUBLIC PORTION:

No one from the public spoke.

On the motion of Mr. Petracca and seconded by Mr. Cilento, it was moved to accept the following:

01-01-2019: #27

BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF DUNELLEN, NEW JERSEY, THAT:

The Dunellen Borough Council Meeting of January 1, 2019 is adjourned.

Yes: Bayer, Burke, Cilento, Dunne, Narvesen and Petracca
