

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2017  
(UNAUDITED)**

POPULATION LAST CENSUS	<u>7,227</u>
NET VALUATION TAXABLE 2017	<u>144,575,824</u>
MUNICODE	<u>1203</u>

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:  
COUNTIES – JANUARY 26, 2018  
MUNICIPALITIES - FEBRUARY 10, 2018**

**ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICE**

Borough \_\_\_\_\_ of Dunellen \_\_\_\_\_ County of Middlesex \_\_\_\_\_

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:	
1			Preliminary Check
2			Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: Scott Olsen  
Title: Chief Financial Officer

(This must be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

**REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:**

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Scott Olsen am the Chief Financial Officer, License #N-0504, of the Borough of Dunellen, County of Middlesex and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2017, completely in compliance with N.J.S. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2017.

Prepared by Chief Financial Officer: No

Signature	<u>Scott Olsen</u>
Title	<u>Chief Financial Officer</u>
Address	<u>355 North Avenue</u> <u>Dunellen, NJ 08812</u>
Phone Number	<u>732 968-3033 x5</u>
Email	<u>solsen@dunellenborough.com</u>

**IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.**

**THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:**

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Borough Of Dunellen as of December 31, 2017 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2017 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

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Hodulik Morrison, PA

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Registered Municipal Accountant

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Hodulik & Morrison

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Firm Name

1102 Raritan Ave

PO BOx 1450

Highland Park, NJ 08904

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Address

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Phone Number

Adminrma@hm-pa.net

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Email

Certified by me  
2/14/2018

MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION  
BY  
CHIEF FINANCIAL OFFICER

*One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.*

**CERTIFICATION OF QUALIFYING MUNICIPALITY**

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges did not equal or exceed 4% of the total tax levy;
5. There were no "**procedural deficiencies**" noted by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did not conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did not conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does not contain a levy or appropriation "CAP" referendum.
10. The municipality will not apply for Transitional Aid for 2018.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Dunellen  
Chief Financial Officer: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Certificate #: \_\_\_\_\_  
Date: \_\_\_\_\_

**CERTIFICATION OF NON-QUALIFYING MUNICIPALITY**

The undersigned certifies that this municipality does not meet Item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Dunellen  
Chief Financial Officer: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Certificate #: \_\_\_\_\_  
Date: \_\_\_\_\_

22-6001756  
 Fed I.D. #  
 Dunellen  
 Municipality  
 Middlesex  
 County

**Report of Federal and State Financial Assistance  
 Expenditures of Awards**

Fiscal Year Ending: December 31, 2017

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
Total	<u>\$19,771.42</u>	<u>\$393,769.26</u>	<u>\$</u>

Type of Audit required by OMB Uniform Guidance and N.J. Circular 15-08-OMB:

Financial Statement Audit Performed in Accordance with Government Auditing Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB.

The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

\_\_\_\_\_  
 Scott Olsen  
 Signature of Chief Financial Officer

\_\_\_\_\_  
 2/21/2018  
 Date

**IMPORTANT!**  
**READ INSTRUCTIONS**  
INSTRUCTION

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

**CERTIFICATION**

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Borough of Dunellen, County of Middlesex during the year 2017.

I have therefore removed from this statement the sheets pertaining only to utilities

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

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**MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2017**

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2018 and filed with the County Board of Taxation on January 10, 2018 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of \$144,751,925

Richard Gianchilia  
\_\_\_\_\_  
SIGNATURE OF TAX ASSESSOR  
Dunellen  
\_\_\_\_\_  
MUNICIPALITY  
Middlesex  
\_\_\_\_\_  
COUNTY

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

**POST CLOSING  
TRIAL BALANCE - CURRENT FUND  
AS OF DECEMBER 31, 2017**

Cash Liabilities Must be Subtotalled and Subtotal Must be Marked With "C" - Taxes Receivable Must Be Subtotalled

Title of Account	Debit	Credit
Receivables with Full Reserves		
Revenue Accounts Receivable	8,586.14	
Delinquent Taxes	321,326.71	
Tax Title Liens	15,722.65	
Property Acquired by Taxes	118,000.00	
Contract Sales Receivable	0.00	
Mortgage Sales Receivable	0.00	
Subtotal Receivables with Full Reserves	463,635.50	0.00
Cash Liabilities		
Interfund Payable - Due to Animal Control Fund		4,171.60
Interfunds Payable - Due to Trust Other Fund		354,402.29
Interfunds Payable - Due to General Capital Fund		959,508.28
Interfunds Payable - Due to Sewer Operating Fund		394,730.66
Interfunds Payable - Due to Sewer Capital Fund		78,156.15
Prepaid Taxes		378,387.56
Tax Overpayments		53,055.45
Various Payables		73,798.29
Various Reserves		254,316.95
Interfunds Payable- Due to Grant Fund		157,042.54
Reserve for Encumbrances Payable		144,189.07
Special Emergency Note		85,000.00
Appropriation Reserves		147,691.83
Due to State of New Jersey - Senior Citizens & Veterans Deductions		
Local District School Tax Payable		0.00
Regional School Tax Payable		
Regional High School Tax Payable		0.00
County Taxes Payable		0.00
Due County for Added and Omitted Taxes		4,238.33
Special District Taxes Payable		
State Library Aid		0.00
Subtotal Cash Liabilities	0.00	3,088,689.00
Current Fund Total		
Cash	3,301,434.14	
Due from State of NJ - Senior Citizens & Veterans Deductions	59,872.30	
Deferred Charges	228,000.00	
Deferred School Taxes		
Reserve for Receivables		463,635.50
School Taxes Deferred		
Fund Balance		500,617.44
Investments		
<b>Total</b>	<b>4,052,941.94</b>	<b>4,052,941.94</b>

**POST CLOSING  
TRIAL BALANCE - PUBLIC ASSISTANCE FUND**

Accounts #1 and #2\*  
AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Reserve for Expenditures		3,285.93
Cash Public Assistance #1	2,433.38	
Cash Public Assistance #2	852.55	
Total	3,285.93	3,285.93

**POST CLOSING TRIAL BALANCE –  
FEDERAL AND STATE GRANTS**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Due from Current Fund	157,042.54	
Reserve for Encumbrances		37,008.84
Cash	0.00	
Federal and State Grants Receivable	337,499.44	
Appropriated Reserves for Federal and State Grants		449,467.80
Unappropriated Reserves for Federal and State Grants		8,065.34
	494,541.98	494,541.98



**POST CLOSING**  
**TRIAL BALANCE - TRUST FUNDS**  
(Assessment Section Must be Separately Stated)  
AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Trust Assessment Fund		
Cash	0.00	
Deferred Charges	0.00	
Assessment Bonds		0.00
Assessment Notes		
Fund Balance		0.00
<b>Total Trust Assessment Fund</b>	<b>0.00</b>	<b>0.00</b>
Animal Control Fund		
Due from Current Fund	4,171.60	
Reserve for Animal Control Expenditures		4,171.60
Cash	0.00	
Deferred Charges	0.00	
<b>Total Animal Control Fund</b>	<b>4,171.60</b>	<b>4,171.60</b>
Trust Other Fund		
Various Reserves		537,065.19
Inter funds Receivable - Due from Current Fund	354,402.29	
Inter funds Receivable - Due from General Capital Fund	100,000.00	
Cash	82,662.90	
Deferred Charges	0.00	
<b>Total</b>	<b>537,065.19</b>	<b>537,065.19</b>
Municipal Open Space Trust Fund		
Cash	0.00	
<b>Total Municipal Open Space Trust Fund</b>	<b>0.00</b>	<b>0.00</b>



## SCHEDULE OF TRUST FUND RESERVES

Purpose	Amount Dec. 31, 2016 Per Audit Report	Receipts	Disbursements	Balance as of Dec. 31, 2017
Fire Dedicated Penalties Account	\$0.00	\$37,500.00	3,782.42	\$33,717.58
Affordable Housing	\$50.01	\$634.23		\$684.24
D.A.R.E.	\$2,109.42	\$		\$2,109.42
Downtown Management Organization	\$8,779.64	\$3,680.00	2,571.46	\$9,888.18
Dunellen Reporter	\$264.29	\$		\$264.29
FEMA	\$361.33	\$		\$361.33
Fire Prevention Fees	\$4,356.03	\$5.00		\$4,361.03
Law Enforcement Trust Fund	\$13,102.74	\$294.55		\$13,397.29
Maurer House	\$13,400.62	\$20,275.56	6,035.65	\$27,640.53
Off Duty Police	\$30,838.50	\$203,659.38	223,129.71	\$11,368.17
Performance Bonds	\$1,000.00	\$		\$1,000.00
Planning Board Escrow	\$35,309.84	\$163,949.91	138,535.31	\$60,724.44
POAA	\$2,861.78	\$570.00		\$3,431.78
Premium on Third Party Tax Sale	\$465,000.00	\$168,100.00	316,400.00	\$316,700.00
Public Defenders Fees	\$5,167.41	\$6,738.00	6,658.00	\$5,247.41
Recreation Trust	\$11.18	\$46,008.00	33,298.21	\$12,720.97
Recycling Trust	\$1,238.70	\$		\$1,238.70
Road Opening Deposits	\$200.00	\$		\$200.00
Shade Tree Escrow	\$1,503.51	\$3,750.00	3,000.00	\$2,253.51
Snow Emergency	\$8,422.39	\$575.00		\$8,997.39
State Firearms Registration Fees	\$427.00	\$		\$427.00
Street Lighting	\$10,000.00	\$		\$10,000.00
Unemployment Compensation Insurance Fund	\$7,583.37	\$4,343.60	4,070.04	\$7,856.93
Welcome Signs	\$11,000.00	\$3,000.00	11,525.00	\$2,475.00
Totals	\$622,987.76	\$663,083.23	\$749,005.80	\$537,065.19

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO  
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2016	Receipts		Other	Disbursements	Balance Dec. 31, 2017
		Assessments and Liens	Current Budget			
Assessment Serial Bond Issues						
Assessment Bond Anticipation Note Issues						
Other Liabilities						
Trust Surplus						
Trust Surplus						0.00
Less Assets "Unfinanced"						
<b>Totals</b>	0.00	0.00	0.00		0.00	0.00

**POST CLOSING  
TRIAL BALANCE - GENERAL CAPITAL FUND**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Reserve for Encumbrances Payable		319,155.24
Inter fund Receivable - Due from Current Fund	959,508.28	
Accounts Receivable - Due from Various Grantor Agencies	1,990,452.64	
Interfund Payable - Due to Trust Other Fund		100,000.00
Reserve for Grants Receivable		930,246.00
Reserve for Payment of Future Debt Service		1,081.36
Estimated Proceeds of Bonds and Notes Authorized But Not Issued	3,376,263.03	
Proceeds of Bonds and Notes Authorized But Not Issued		3,376,263.03
MCIA Leases Payable		2,409,727.07
NJ Environmental Infrastructure Trust 2002A		320,000.00
NJ Environmental Infrastructure Fund 2002A - Fund Loan Payable		240,770.41
Cash	0.00	
Deferred Charges	7,540,452.92	
General Capital Bonds		0.00
Assessment Serial Bonds		0.00
Bond Anticipation Notes		1,215,800.00
Assessment Notes		
Loans Payable		0.00
Loans Payable		0.00
Improvement Authorizations - Funded		1,244,698.70
Improvement Authorizations - Unfunded		3,583,687.60
Capital Improvement Fund		72,183.05
Down Payments on Improvements		0.00
Capital Surplus		53,064.41
<b>Total</b>	<b>13,866,676.87</b>	<b>13,866,676.87</b>

## CASH RECONCILIATION DECEMBER 31, 2017

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Sewer Operating Utility		4,091.86		4,091.86
Current	287,035.27	3,266,373.17	251,974.30	3,301,434.14
Public Assistance #1**		2,433.38		2,433.38
Public Assistance #2**		852.55		852.55
Federal and State Grant Fund				0.00
Trust - Assessment				0.00
Trust - Dog License				0.00
Trust - Other		88,145.15	5,482.25	82,662.90
Municipal Open Space Trust Fund				0.00
Capital - General				0.00
Sewer Utility Capital				0.00
Sewer Utility Assessment Trust				0.00
<b>Total</b>	<b>287,035.27</b>	<b>3,361,896.11</b>	<b>257,456.55</b>	<b>3,391,474.83</b>

\* - Include Deposits In Transit

\*\* - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

### **REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2017.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2017.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR

CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Scott Olsen Title: Chief Financial Officer

## CASH RECONCILIATION DECEMBER 31, 2017 (CONT'D)

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
Municipal Checking	56,842.71
Electronic Savings	3,097,571.76
Dunellen Redevelopment Agency	50,962.64
Payroll Account	44,030.62
Payroll Deductions Account	16,965.44
Planning Board Escrow Checking	12,682.53
Unemployment Compensation Trust Fund	7,856.93
Dunellen Police Forfeiture Account	13,397.29
Planning Board Trust Account	31,296.17
Affordable Housing Trust Account	684.24
Engineering Inspection Account	6,694.90
Public Assistance Trust Fund #1	2,433.38
Public Assistance Trust Fund #2	852.55
Sewer Utility Savings	4,091.86
Planning Board Escrow Savings	
Planning Board Escrow Savings	15,533.09
Total	3,361,896.11

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

**MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE**

Grant	Balance Jan. 1, 2017	2017 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
Grants Receivable - See attached	369,226.49	145,040.38	161,243.75	670.66	-14,853.02	337,499.44	Grants Unappropriated
<b>Total</b>	<b>369,226.49</b>	<b>145,040.38</b>	<b>161,243.75</b>	<b>670.66</b>		<b>337,499.44</b>	



**SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Grants Appropriated - See attached	476,863.49	32,459.40	114,680.98	103,999.08	33,546.57	-36,990.42	449,467.80	PY Encumb (\$18.42) less CY Encumb (\$37,008.84), net = \$36,990.42
<b>Total</b>	476,863.49	32,459.40	114,680.98	103,999.08	33,546.57		449,467.80	

**SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Drunk Driving Enforcement Fund	7,270.38	7,270.38					0.00	
Pedestrian Safety Grant				2,750.00			2,750.00	
Recycling Tonnage Grant	7,582.64	7,582.64		5,315.34			5,315.34	
<b>Total</b>	<b>14,853.02</b>	<b>14,853.02</b>	<b>0.00</b>	<b>8,065.34</b>	<b>0.00</b>		<b>8,065.34</b>	

### LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance January 1, 2017		
School Tax Payable # 85001-00		
School Tax Deferred (Not in excess of 50% of Levy - 2016 -2017) 85002-00		
Prepaid Beginning Balance		
Levy School Year July 1, 2017- June 30, 2018		
Levy Calendar Year 2017		11,296,238.00
Paid	11,296,238.00	
Balance December 31, 2017		
School Tax Payable # 85003-00	0.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018) 85004-00	0.00	
Prepaid Ending Balance		
<b>Total</b>	<b>11,296,238.00</b>	<b>11,296,238.00</b>

Amount Deferred at during year \_\_\_\_\_

\* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

# Must include unpaid requisitions

### MUNICIPAL OPEN SPACE TAX

	Debit	Credit
Balance January 1, 2017		
2017 Levy 85105-00		
Added and Omitted Levy		
Interest Earned		
Expenditures		
Balance December 31, 2017 85046-00	0.00	
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

### REGIONAL SCHOOL TAX

	Debit	Credit
Balance January 1, 2017		
School Tax Payable <span style="float: right;">85031-00</span>		
School Tax Deferred (Not in excess of 50% of Levy - 2016 -2017) <span style="float: right;">85032-00</span>		
Prepaid Beginning Balance		
Levy School Year July 1, 2017- June 30, 2018		
Levy Calendar Year 2017		
Paid		
Balance December 31, 2017		
School Tax Payable <span style="float: right;">85033-00</span>	0.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018) <span style="float: right;">85034-00</span>	0.00	
Prepaid Ending Balance		
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

Amount Deferred at during Year \_\_\_\_\_  
 # Must include unpaid requisitions

### REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance January 1, 2017		
School Tax Payable <span style="float: right;">85041-00</span>		
School Tax Deferred (Not in excess of 50% of Levy - 2016 - 2017 ) <span style="float: right;">85042-00</span>		
Prepaid Beginning Balance		
Levy School Year July 1, 2017- June 30, 2018		
Levy Calendar Year 2017		
Paid		
Balance December 31, 2017		
School Tax Payable <span style="float: right;">85043-00</span>	0.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018) <span style="float: right;">85044-00</span>	0.00	
Prepaid Ending Balance		
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

Amount Deferred at during year \_\_\_\_\_  
 # Must include unpaid requisitions

### COUNTY TAXES PAYABLE

	Debit	Credit
Balance January 1, 2017		
County Taxes 80003-01		
Due County for Added and Omitted Taxes 80003-02		4,350.38
2017 Levy		
General County 80003-03		2,214,200.36
County Library 80003-04		
County Health		
County Open Space Preservation		180,014.59
Due County for Added and Omitted Taxes 80003-05		4,238.33
Paid	2,398,565.33	
Balance December 31, 2017		
County Taxes	0.00	
Due County for Added and Omitted Taxes	4,238.33	
<b>Total</b>	<b>2,402,803.66</b>	<b>2,402,803.66</b>

Paid for Regular County Levies 2,394,214.95

Paid for Added and Omitted Taxes 4,350.38

### SPECIAL DISTRICT TAXES

	Debit	Credit
Balance January 1, 2017 80003-06		
2017 Levy: (List Each Type of District Tax Separately - see Footnote)		
Total 2017 Levy 80003-07		
Paid 80003-08		
Balance December 31, 2017 80003-09		
Total		

Footnote: Please state the number of districts in each instance

**STATE LIBRARY AID**

**RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID**

	Debit	Credit
Balance Jan 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID**

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID (N.J.S.A 40:54-35)**

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID**

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

## STATEMENT OF GENERAL BUDGET REVENUES 2017

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated 80101-	312,000.00	312,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government 80102-			
Adopted Budget	1,195,764.40	1,208,770.66	13,006.26
Added by NJS40A:4-87	114,680.98	114,680.98	0.00
Total Miscellaneous Revenue Anticipated 80103-	1,310,445.38	1,323,451.64	13,006.26
Receipts from Delinquent Taxes 80104-	390,000.00	409,393.60	19,393.60
Amount to be Raised by Taxation:			
(a) Local Tax for Municipal Purposes 80105-	4,845,254.00		
(b) Addition to Local District School Tax 80106-			
(c) Minimum Library Tax 80107-	199,960.00		
County Only: Total Raised by Taxation			
Total Amount to be Raised by Taxation 80107-	5,045,214.00	5,232,695.94	187,481.94
Total	7,057,659.38	7,277,541.18	219,881.80

## ALLOCATION OF CURRENT TAX COLLECTIONS

		Debit	Credit
Current Taxes Realized in Cash 80108-00			18,457,387.22
Amount to be Raised by Taxation			
Local District School Tax 80109-00		11,296,238.00	
Regional School Tax 80119-00			
Regional High School Tax 80110-00			
County Taxes 80111-00		2,394,214.95	
Due County for Added and Omitted Taxes 80112-00		4,238.33	
Special District Taxes 80113-00			
Municipal Open Space Tax 80120-00		0.00	
Reserve for Uncollected Taxes 80114-00			470,000.00
Deficit in Required Collection of Current Taxes (or) 80115-00			
Balance for Support of Municipal Budget (or) 80116-00		5,232,695.94	
*Excess Non-Budget Revenue (see footnote) 80117-00			
*Deficit Non-Budget Revenue (see footnote) 80118-00			
Total		18,927,387.22	18,927,387.22

\* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

**STATEMENT OF GENERAL BUDGET REVENUES 2017**

MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S. 40A:4-87

Source	Budget	Realized	Excess of Deficit
Alcohol Education and Rehabilitation	1,222.46	1,222.46	0.00
Body Armor Grant	1,785.52	1,785.52	0.00
Clean Communities Program	11,799.89	11,799.89	0.00
Distracted Driving Grant	5,500.00	5,500.00	0.00
Drunk Driving Enforcement Fund	6,061.86	6,061.86	0.00
Municipal Alliance on Alcohol and Drug Abuse	2,068.25	2,068.25	0.00
NJ Drive Sober or Get Pulled Over Grant	3,410.00	3,410.00	0.00
NJ EDA Hazardous Discharge (Strip Joint)	71,008.00	71,008.00	0.00
Occupant Protection - Click It or Ticket	4,565.00	4,565.00	0.00
Pedestrian Safety Grant	7,260.00	7,260.00	0.00
	114,680.98	114,680.98	0.00

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature \_\_\_\_\_ Scott H. Olsen \_\_\_\_\_



**STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2017**

2017 Budget as Adopted	80012-01	6,942,978.40
2017 Budget - Added by N.J.S. 40A:4-87	80012-02	114,680.98
Appropriated for 2017 (Budget Statement Item 9)	80012-03	7,057,659.38
Appropriated for 2017 Emergency Appropriation (Budget Statement Item 9)	80012-04	160,000.00
Total General Appropriations (Budget Statement Item 9)	80012-05	7,217,659.38
Add: Overexpenditures (see footnote)	80012-06	
Total Appropriations and Overexpenditures	80012-07	7,217,659.38
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	80012-08	6,592,599.39
Paid or Charged - Reserve for Uncollected Taxes	80012-09	470,000.00
Reserved	80012-10	147,691.83
Total Expenditures	80012-11	7,210,291.22
Unexpended Balances Cancelled (see footnote)	80012-12	7,368.16

**FOOTNOTES - RE: OVEREXPENDITURES**

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item.

**RE: UNEXPENDED BALANCES CANCELED:**

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL  
DISTRICT SCHOOL PURPOSES  
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)**

2017 Authorizations		
N.J.S. 40A:4-46 (After adoption of Budget)		
N.J.S. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

**RESULTS OF 2017 OPERATION**  
CURRENT FUND

	Debit	Credit
Cancellation of Accounts Payable		10,245.73
Unexpended Balances of CY Budget Appropriations		7,368.16
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		13,006.26
Excess of Anticipated Revenues: Delinquent Tax Collections		19,393.60
Excess of Anticipated Revenues: Required Collection of Current Taxes		187,481.94
Miscellaneous Revenue Not Anticipated		138,131.22
Sale of Municipal Assets (Credit)		
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		0.00
Unexpended Balances of PY Appropriation Reserves (Credit)		20,238.58
Deferred School Tax Revenue: Balance January 1, CY		
Prior Years Interfunds Returned in CY (Credit)		
Deferred School Tax Revenue: Balance December 31, CY		
Cancellation of Reserves for Federal and State Grants (Credit)		32,875.91
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated	0.00	
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		2,458.40
Deficit in Anticipated Revenues: Delinquent Tax Collections		
Interfund Advances Originating in CY (Debit)		
Deficit in Anticipated Revenues: Required Collection of Current Taxes	0.00	
Cancellation of Federal and State Grants Receivable (Debit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)		
Refund of Prior Year Revenue (Debit)	23,189.55	
Surplus Balance	408,010.25	
Deficit Balance		
	431,199.80	431,199.80

**SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED**

Source	Amount Realized
Sr Citizen & Vet Admin Fee	810.00
Homestead Rebate	253.80
Bus Shelter	280.00
Division of Motor Vehicle Inspection Fines	2,970.00
FEMA - Hurricane Sandy Reimbursement	116,790.70
Donations - Municipal Alliance	2,067.00
Recycling	8,087.17
Police Reimbursements	13.20
PY Approp Refunds	6,170.57
PY Void Checks	49.00
Miscellaneous	639.78
<b>Total Amount of Miscellaneous Revenues Not Anticipated</b>	<b>138,131.22</b>

**SURPLUS – CURRENT FUND  
YEAR 2017**

	Debit	Credit
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Excess Resulting from CY Operations		408,010.25
Amount Appropriated in the CY Budget - Cash	312,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Balance January 1, CY (Credit)		404,607.19
Balance December 31, 2017 80014-05	500,617.44	
	812,617.44	812,617.44

**ANALYSIS OF BALANCE DECEMBER 31, 2017  
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		3,301,434.14
Investments		
Offset to extent of Special Emergency Note		85,000.00
Sub-Total		3,386,434.14
Deduct Cash Liabilities Marked with "C" on Trial Balance	80014-08	3,088,689.00
Cash Surplus	80014-09	297,745.14
Deficit in Cash Surplus	80014-10	
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	80014-16	59,872.30
Deferred Charges #	80014-12	228,000.00
Cash Deficit	80014-13	0.00
Offset to extent of Special Emergency Note		-85,000.00
Total Other Assets	80014-14	202,872.30
	80014-15	500,617.44

(FOR MUNICIPALITIES ONLY)  
**CURRENT TAXES – 2017 LEVY**

1.	Amount of Levy as per Duplicate (Analysis) #	82101-00	18,746,198.50
	(Abstract of Ratables)	82113-00	
2.	Amount of Levy Special District Taxes	82102-00	
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.	82103-00	
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.	82104-00	33,132.51
5a.	Subtotal 2017 Levy	18,779,331.01	
5b.	Reductions due to tax appeals **		
5c.	Total 2017 Tax Levy	82106-00	18,779,331.01
6.	Transferred to Tax Title Liens	82107-00	
7.	Transferred to Foreclosed Property	82108-00	
8.	Remitted, Abated or Canceled	82109-00	5,105.74
9.	Discount Allowed	82110-00	
10.	Collected in Cash: In 2016	82121-00	69,010.77
	In 2017 *	82122-00	18,136,313.22
	Homestead Benefit Revenue	82124-00	212,063.23
	State's Share of 2017 Senior Citizens and Veterans Deductions Allowed	82123-00	40,000.00
	Total to Line 14	82111-00	18,457,387.22
11.	Total Credits		18,462,492.96
12.	Amount Outstanding December 31, 2017	83120-00	316,838.05
13.	Percentage of Cash Collections to Total 2017 Levy, (Item 10 divided by Item 5c) is	98.2856 82112-00	

**Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale? No**

14.	Calculation of Current Taxes Realized in Cash:		
	Total of Line 10		18,457,387.22
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals		
	To Current Taxes Realized in Cash		18,457,387.22

Note A: In showing the above percentage the following should be noted:  
Where Item 5 shows \$18,779,331.01, and Item 10 shows \$18,457,387.22, the percentage represented  
by the cash collections would be \$18,457,387.22 / \$18,779,331.01 or 98.2856. The correct percentage to  
be shown as Item 13 is 98.2856%.

# Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans  
Deductions.

\* Include overpayments applied as part of 2017 collections.

\*\* Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the  
governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

**ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99**

To Calculate Underlying Tax Collection Rate for 2017

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

**(1) Utilizing Accelerated Tax Sale**

Total of Line 10 Collected in Cash \_\_\_\_\_  
LESS: Proceeds from Accelerated Tax Sale \_\_\_\_\_  
**NET Cash Collected** \_\_\_\_\_  
Line 5c Total 2017 Tax Levy \_\_\_\_\_  
Percentage of Collection Excluding Accelerated Tax Sale Proceeds \_\_\_\_\_  
(Net Cash Collected divided by Item 5c) is \_\_\_\_\_

---

**(2) Utilizing Tax Levy Sale**

Total of Line 10 Collected in Cash \_\_\_\_\_  
LESS: Proceeds from Tax Levy Sale (excluding premium) \_\_\_\_\_  
**NET Cash Collected** \_\_\_\_\_  
Line 5c Total 2017 Tax Levy \_\_\_\_\_  
Percentage of Collection Excluding Accelerated Tax Sale Proceeds \_\_\_\_\_  
(Net Cash Collected divided by Item 5c) is \_\_\_\_\_

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

	Debit	Credit
Balance Jan 1, CY: Due From State of New Jersey (Debit)	60,372.30	
Balance Jan 1, CY: Due To State of New Jersey (Credit)		
Sr. Citizens Deductions Per Tax Billings (Debit)	6,250.00	
Veterans Deductions Per Tax Billings (Debit)	34,750.00	
Sr. Citizen & Veterans Deductions Allowed by Collector (Debit)	500.00	
Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
Sr. Citizen & Veterans Deductions Disallowed by Collector (Credit)		1,500.00
Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		
Received in Cash from State (Credit)		40,500.00
Balance December 31, 2017		59,872.30
	101,872.30	101,872.30

Calculation of Amount to be included on Sheet 22, Item  
10- 2017 Senior Citizens and Veterans Deductions

Allowed

Line 2	6,250.00
Line 3	34,750.00
Line 4	500.00
Sub-Total	41,500.00
Less: Line 7	1,500.00
To Item 10	40,000.00

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING  
(N.J.S.A. 54:3-27)**

		Debit	Credit
Balance January 1, 2017			995.15
Taxes Pending Appeals	995.15		
Interest Earned on Taxes Pending Appeals			
Contested Amount of 2017 Taxes Collected which are Pending State Appeal			
Interest Earned on Taxes Pending State Appeals			
Budget Appropriation			
Cash Paid to Appellants (Including 5% Interest from Date of Payment			
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			
Balance December 31, 2017		995.15	
Taxes Pending Appeals*	995.15		
Interest Earned on Taxes Pending Appeals	0.00		
		995.15	995.15

\*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2017

Patricia Dougherty  
 \_\_\_\_\_  
 Signature of Tax Collector  
 2/14/2018  
 \_\_\_\_\_  
 License #                      Date



**COMPUTATION OF APPROPRIATION:  
RESERVE FOR UNCOLLECTED TAXES AND  
AMOUNT TO BE RAISED BY TAXATION  
IN 2018 MUNICIPAL BUDGET**

		Year 2018	Year 2017
1. Total General Appropriations for 2018 Municipal Budget	80015-		
Item 8 (L) (Exclusive of Reserve for Uncollected Taxes Statement)			
2. Local District School Tax -	Actual 80016-		
	Estimate 80017-		
3. Regional School District Tax -	Actual 80025-		
	Estimate 80026-		
4. Regional High School Tax – School Budget	Actual 80018-		
	Estimate 80019-		
5. County Tax	Actual 80020-		
	Estimate 80021-		
6. Special District Taxes	Actual 80022-		
	Estimate 80023-		
7. Municipal Open Space Tax	Actual 80027-		
	Estimate 80028-		
8. Total General Appropriations & Other Taxes	80024-01		
9. Less: Total Anticipated Revenues from 2018 in Municipal Budget (Item 5)	80024-02		
10. Cash Required from 2018 Taxes to Support Local Municipal Budget and Other Taxes	80024-03		
11. Amount of item 10 Divided by %	[820034-04]		
Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	80024-05		
Analysis of Item 11:			
Local District School Tax			<p>* Must not be stated in an amount less than "actual" Tax of year2017.</p> <p>** May not be stated in an amount less than proposed budget submitted by the Local Board of Education to the Commissioner of Education on January 15, 2018 (Chap. 136, P.L. 1978). Consideration must be given to calendar year calculation.</p>
(Amount Shown on Line 2 Above)			
Regional School District Tax			
(Amount Shown on Line 3 Above)			
Regional High School Tax			
(Amount Shown on Line 4 Above)			
County Tax			
(Amount Shown on Line 5 Above)			
Special District Tax			
(Amount Shown on Line 6 Above)			
Municipal Open Space Tax			
(Amount Shown on Line 7 Above)			
Tax in Local Municipal Budget			
Total Amount (see Line 11)			
12. Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8 (M) (Item 11, Less Item 10)	80024-06		
Computation of "Tax in Local Municipal Budget" Item 1 - Total General Appropriations			
Item 12 - Appropriation: Reserve for Uncollected Taxes			
Amount to be Raised by Taxation in Municipal Budget		80024-07	

**ACCELERATED TAX SALE - CHAPTER 99**

Calculation To Utilize Proceeds In Current Budget As Deduction  
To Reserve For Uncollected Taxes Appropriation

A.	Reserve for Uncollected Taxes (sheet 25, Item 12)		\$
B.	Reserve for Uncollected Taxes Exclusion Outstanding Balance of Delinquent Taxes (sheet 26, Item 14A) x % of Collection (Item 16)	\$	
C.	TIMES: % of increase of Amount to be Raised by Taxes over Prior Year [(2018 Estimated Total Levy - 2017 Total Levy)/2017 Total Levy]	%	
D.	Reserve for Uncollected Taxes Exclusion Amount [(B x C) + B]		\$
E.	Net Reserve for Uncollected Taxes Appropriation in Current Budget		\$
	(A-D)		

**2018 Reserve for Uncollected Taxes Appropriation Calculation (Actual)**

1.	Subtotal General Appropriations (item 8(L) budget sheet 29)		
2.	Taxes not Included in the budget (AFS 25, items 2 thru 7)		\$
	Total		\$
3.	Less: Anticipated Revenues (item 5, budget sheet 11)		
4.	Cash Required		\$
5.	Total Required at _____ \$ (items 4+6)		\$
6.	Reserve for Uncollected Taxes (item E above)		

**SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS**

		Debit	Credit
1.	Balance January 1, 2017	429,617.58	
	A. Taxes 83102-00 413,185.29		
	B. Tax Title Liens 83103-00 16,432.29		
2.	Cancelled		
	A. Taxes 83105-00		12.67
	B. Tax Title Liens 83106-00		
3.	Transferred to Foreclosed Tax Title Liens:		
	A. Taxes 83108-00		
	B. Tax Title Liens 83109-00		
4.	Added Taxes 83110-00		
5.	Added Tax Title Liens 83111-00		
6.	Adjustment between Taxes (Other than current year)		
	A. Taxes - Transfers to Tax Title Liens 83104-00		
	B. Tax Title Liens - Transfers from Taxes 83107-00		
7.	Balance Before Cash Payments		429,604.91
8.	Totals	429,617.58	429,617.58
9.	Collected:		409,393.60
	A. Taxes 83116-00 408,683.96		
	B. Tax Title Liens 83117-00 709.64		
10.	Interest and Costs - 2017 Tax Sale 83118-00		
11.	2017 Taxes Transferred to Liens 83119-00		
12.	2017 Taxes 83123-00	316,838.05	
13.	Balance December 31, 2017		337,049.36
	A. Taxes 83121-00 321,326.71		
	B. Tax Title Liens 83122-00 15,722.65		
14.	Totals	746,442.96	746,442.96

15. Percentage of Cash Collections to Adjusted Amount Outstanding (Item No. 9 divided by Item No. 7) is 95.2954

16. Item No. 14 multiplied by percentage 321,192.54 And represents the shown above is \_\_\_\_\_ maximum amount that may be anticipated in 2018.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY**  
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

	Debit	Credit
Balance January 1, CY (Debit)	118,000.00	
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Adjustment to Assessed Valuation (Debit)		
Adjustment to Assessed Valuation (Credit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Mortgage (Credit)		
Sales: Loss on Sales (Credit)		
Sales: Gain on Sales (Debit)		
Balance December 31, 2017		118,000.00
	118,000.00	118,000.00

**CONTRACT SALES**

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		
Balance December 31, 2017		0.00
	0.00	0.00

**MORTGAGE SALES**

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		
Balance December 31, 2017		0.00
	0.00	0.00

Analysis of Sale of Property:	\$0.00
*Total Cash Collected in 2017 (84125-00)	_____
Realized in 2017 Budget	_____
To Results of Operation	0.00

**DEFERRED CHARGES**  
**- MANDATORY CHARGES ONLY -**  
**CURRENT, TRUST, AND GENERAL CAPITAL FUNDS**

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55,  
N.J.S. 40A:4-55.1 or N.J.S. 40A:4-55.13 listed on Sheets 29 and 30.)

Caused By	Amount Dec. 31, 2016 per Audit Report	Amount in 2017 Budget	Amount Resulting from 2017	Balance as at Dec. 31, 2017
Deficit from Operations	\$	\$	\$0.00	\$0.00
Trust Assessment	\$	\$	\$	\$0.00
Animal Control Fund	\$	\$	\$	\$0.00
Trust Other	\$	\$	\$	\$0.00
Capital -	\$	\$	\$	\$0.00
 Subtotal Current Fund	 \$0.00	 \$0.00	 \$0.00	 \$0.00
Subtotal Trust Fund	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00
 Total Deferred Charges	 \$0.00	 \$0.00	 \$0.00	 \$0.00

**EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN  
FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51**

Date	Purpose	Amount
		\$

**JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2018
			\$	

**N.J.S. 40A:4-53 SPECIAL EMERGENCY** - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICI- PAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
12/17/2012	Hurricane Sandy	160,000.00	32,000.00	32,000.00	32,000.00		0.00
5/11/2016	Tax Maps	85,000.00	17,000.00	85,000.00	17,000.00		68,000.00
11/20/2017	Revaluation	160,000.00	32,000.00				160,000.00
Totals		405,000.00	81,000.00	117,000.00	49,000.00	0.00	228,000.00
					80025-00	80026-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-53 et seq. and are recorded on this page

\_\_\_\_\_  
 Scott H. Olsen  
 Chief Financial Officer

\* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.

N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD

N.J.S. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
Totals					80027-00	80028-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page

\_\_\_\_\_  
 Scott H. Olsen  
 Chief Financial Officer

\* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR BONDS  
MUNICIPAL GENERAL CAPITAL BONDS**

		Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)				
Issued (Credit)				
Paid (Debit)				
Cancelled (Debit)				
Outstanding Dec. 31, 2017	80033-04	0.00		
		0.00	0.00	
2018 Bond Maturities – General Capital Bonds			80033-05	
2018 Interest on Bonds	80033-06			

**ASSESSMENT SERIAL BONDS**

Outstanding January 1, CY (Credit)				
Issued (Credit)				
Paid (Debit)				
Outstanding Dec. 31, 2017	80033-10	0.00		
		0.00	0.00	
2018 Bond Maturities – General Capital Bonds			8003-11	
2018 Interest on Bonds	80033-12			

**LIST OF BONDS ISSUED DURING 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
<b>Total</b>				

80033-14

8033-15



**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS  
MUNICIPAL GREEN ACRES TRUST LOAN**

		Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)				
Issued (Credit)				
Paid (Debit)				
Outstanding Dec. 31,2017	80033-04	0.00		
		0.00	0.00	
2018 Loan Maturities			80033-05	
2018 Interest on Loans			80033-06	
Total 2018 Debt Service for Loan			80033-13	

**GREEN ACRES TRUST LOAN**

Outstanding January 1, CY (Credit)				
Issued (Credit)				
Paid (Debit)				
Outstanding Dec. 31,2017	80033-10	0.00		
		0.00	0.00	
2018 Loan Maturities			80033-11	
2018 Interest on Loans			80033-12	
Total 2018 Debt Service for Loan			8033-13	

**LIST OF LOANS ISSUED DURING 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

80033-14

80033-15

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS**

**NJ Environmental Infrastructure Trust 2002A - Trust Loan Payable**

	Debit	Credit	2018 Debt Service
Outstanding January 1, 2017		375,000.00	
Issued			
Paid	55,000.00		
Outstanding December 31, 2017	320,000.00		
2018 Loan Maturities			60,000.00
2018 Interest on Loans			15,825.00
Total 2018 Debt Service for Loan			75,825.00

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS**

**NJ Environmental Infrastructure Fund 2002A - Fund Loan Payable**

	Debit	Credit	2018 Debt Service
Outstanding January 1, 2017		288,859.28	
Issued			
Paid	48,088.87		
Outstanding December 31, 2017	240,770.41		
2018 Loan Maturities			49,559.32
2018 Interest on Loans			
Total 2018 Debt Service for Loan			49,559.32



**SCHEDULE OF BONDS ISSUED AND OUTSTANDING**  
**AND 2018 DEBT SERVICE FOR BONDS**  
 TYPE I SCHOOL TERM BONDS

		Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)				
Paid (Debit)				
Outstanding Dec. 31, 2017	80034-03	0.00		
		0.00	0.00	
2018 Bond Maturities – Term Bonds			80034-04	
2018 Interest on Bonds			80034-05	

**Type 1 School Serial Bond**

Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2017	80034-09	0.00	
		0.00	0.00
2018 Interest on Bonds	80034-10		
2018 Bond Maturities – Serial Bonds			80034-11
Total "Interest on Bonds – Type 1 School Debt Service"			80034-12

**LIST OF BONDS ISSUED DURING 2017**

Purpose	2018 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total				

**2018 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY**

	Outstanding Dec. 31, 2017	2018 Interest Requirement
	\$	\$

**DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
Ord 01-09/02-01 Sanitary Sewer System Improvements	50,000.00	9/11/2013	30,000.00	6/15/2018	1.72	5,000.00	516.00	6/15/2018
Ord 04-01 Columbia Park Improvements	35,000.00	9/11/2013	21,000.00	6/15/2018	1.72	3,500.00	361.20	6/15/2018
Ord 04-07 Streetscape Improvements	55,000.00	9/11/2013	33,000.00	6/15/2018	1.72	5,500.00	567.60	6/15/2018
Ord 06-18 Supplemental Appropriation - Sanitary Sewer	10,000.00	9/11/2013	6,000.00	6/15/2018	1.72	1,000.00	103.20	6/15/2018
Ord 10-05 Sewer System Improvements	171,000.00	6/16/2016	171,000.00	6/15/2018	1.72		2,941.20	6/15/2018
Ord 11-11 Improvements to Dunellen Ave	65,000.00	9/11/2013	39,000.00	6/15/2018	1.72	6,500.00	670.80	6/15/2018
Ord 12-11 Various Capital Improvements	37,000.00	9/11/2013	22,200.00	6/15/2018	1.72	3,700.00	381.84	6/15/2018
Ord 12-16 Improvements to Dunellen Ave Phase II	76,000.00	9/11/2013	45,600.00	6/15/2018	1.72	7,600.00	784.32	6/15/2018
Ord 13-07 Various General Improvements	250,000.00	9/11/2013	150,000.00	6/15/2018	1.72	25,000.00	2,580.00	6/15/2018
Ord 14-03 Various General Improvements	163,000.00	6/17/2015	163,000.00	6/15/2018	1.72	18,112.00	2,803.60	6/15/2018
Ord 15-05 Improvements to Madison Ave	296,000.00	11/14/2016	45,000.00	6/15/2018	1.75		461.54	6/15/2018
Ord 16-12 Parking Lot Improvements	290,000.00	11/14/2016	290,000.00	6/15/2018	1.75		2,974.34	6/15/2018
Ord 15-06 Streetscape Improvements Washington Ave and North Ave	200,000.00		200,000.00	6/15/2018	1.75		2,051.27	6/15/2018
	1,698,000.00		1,215,800.00			75,912.00	17,196.91	

80051-01

80051-02

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

\* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

**DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

80051-01

80051-02

Assessment Notes with an original date of issue of December 31, 2014 or prior must be appropriated in full in the 2018 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

\*\*Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

**SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS**

Purpose	Amount of Obligation Outstanding Dec. 31, 2017	2018 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
2012 MCIA Capital Lease Program	1,234,847.04	260,376.16	45,922.60
2017 MCIA Capital Lease Program	1,174,880.03	112,283.40	45,166.16
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
<b>Total</b>	<b>2,409,727.07</b>	<b>372,659.56</b>	<b>91,088.76</b>

80051-01

80051-02



**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance – January 1, 2017		2017 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
Ord 04-07 Improvements to Streetscape		7,751.86						7,751.86
Ord 05-21 Supplemental Appropriation - Columbia Park	155,228.12						155,228.12	
Ord 06-12 Construct Culver under Railroad	897,317.83	200,000.00		-5,260.25	23,269.30		868,788.28	200,000.00
Ord 17-04 Supplement Construct Culvert under Railroad			2,200,000.00					2,200,000.00
Ord 06-18 Supplemental Appropriation - Sanitary Sewer	2,491.77	7,000.00					3,491.77	6,000.00
Ord 09-10 Acquisition of Property		54,419.00						54,419.00
Ord 09-14 Streetscape Improvements								
Ord 10-10 Improvements to Fairview Avenue	30,862.29	50,500.00				81,362.29		
Ord 11-11 Improvements to Dunellen Avenue		20,388.10				20,388.10		
Ord 12-11 Various Capital Improvements	52,672.79	29,600.00				1,266.24	51,406.55	29,600.00
Ord 12-16 Improvements to Dunellen Avenue Phase II				453.25		453.25		
Ord 13-07 Various Capital Improvements		61,690.14				5,002.25		56,687.89
Ord 14-03 Various General Improvements		25,227.91				5,671.73		19,556.18
Ord 15-05		573,199.14		-31,692.19	424,979.81			116,527.14
Ord 15-06 Streetscape Improvements Washington Ave and North Ave		765,150.16		7,514.50	7,514.50		65,150.16	700,000.00
Ord 15-07 Acquisition of Fire Pumper		18,975.77						18,975.77

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance – January 1, 2017		2017 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
Ord 15-08 Various Capital Improvements		21,940.46					21,940.46	
Ord 15-10 Acquisition of Dispatch Equipment		39,664.80		34,007.00	34,096.72		39,575.08	
Ord 16-11 Various Capital Improvements		39,458.28		47,382.72	47,382.72		39,118.28	340.00
Ord 16-12 Parking Lot Improvements		128,051.32		77,864.33	32,085.89			173,829.76
<b>Total</b>	<b>1,138,572.80</b>	<b>2,043,016.94</b>	<b>2,200,000.00</b>	<b>130,269.36</b>	<b>569,328.94</b>	<b>114,143.86</b>	<b>1,244,698.70</b>	<b>3,583,687.60</b>

**GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

		Debit	Credit
Balance January 1, CY (Credit)			22,183.05
Received from CY Budget Appropriation * (Credit)			50,000.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)			
Balance December 31, 2017	80031-05	72,183.05	
		72,183.05	72,183.05

\* The full amount of the 2017 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

		Debit	Credit
Balance January 1, CY (Credit)			
Received from CY Budget Appropriation * (Credit)			
Received from CY Emergency Appropriation * (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)			
Balance December 31, 2017	80030-05	0.00	
		0.00	0.00

\*The full amount of the 2017 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2017  
AND DOWN PAYMENTS (N.J.S. 40A:2-11) GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2017 or Prior Years
Ord 17-04 Supplement Construct Culvert under Railroad	2,200,000.00	2,200,000.00		
<b>Total</b>	2,200,000.00	2,200,000.00	0.00	0.00

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND  
STATEMENT OF CAPITAL SURPLUS YEAR – 2017**

		Debit	Credit
Balance January 1, CY (Credit)			22,202.12
Premium on Sale of Bonds (Credit)			
Funded Improvement Authorizations Canceled (Credit)			30,862.29
Miscellaneous - Premium on Sale of Serial Bonds (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)			
Appropriated to CY Budget Revenue (Debit)			
Balance December 31, 2017	80029-04	53,064.41	
		53,064.41	53,064.41

**BONDS ISSUED WITH A COVENANT OR COVENANTS**

1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2017 \_\_\_\_\_
2. Amount of Cash in Special Trust Fund as of December 31, 2017(Note A) \_\_\_\_\_
3. Amount of Bonds Issued Under Item 1 Maturing in 2018 \_\_\_\_\_
4. Amount of Interest on Bonds with a Covenant - 2018 Requirement \_\_\_\_\_
5. Total of 3 and 4 - Gross Appropriation \_\_\_\_\_
6. Less Amount of Special Trust Fund to be Used \_\_\_\_\_
7. Net Appropriation Required \_\_\_\_\_

NOTE A - This amount to be supported by confirmation from bank or banks  
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2018 appropriation column.

**MUNICIPALITIES ONLY  
IMPORTANT**

This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete  
(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)

A.

1. Total Tax Levy for the Year 2017 was	18,779,331.01
2. Amount of Item 1 Collected in 2017 (*)	18,457,387.22
3. Seventy (70) percent of Item 1	13,145,531.71

(\*) Including prepayments and overpayments applied.

B.

1. Did any maturities of bonded obligations or notes fall due during the year 2017?	
Answer YES or NO:	No
2. Have payments been made for all bonded obligations or notes due on or before December 31,2017?	
Answer YES or NO:	No
If answer is "NO" give details	

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

C.

Does the appropriation required to be included in the 2018 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?	
Answer YES or NO:	No

D.

1. Cash Deficit 2016	
2. 4% of 2016 Tax Levy for all purposes: Levy	
3. Cash Deficit 2017	
4. 4% of 2017 Tax Levy for all purposes: Levy	0.00

E.

Unpaid	2016	2017	Total
1. State Taxes	\$	\$	\$
2. County Taxes	\$	\$4,238.33	\$4,238.33
3. Amounts due Special Districts	\$	\$	\$
Amounts due School Districts for Local School Tax	\$	\$0.00	\$0.00



UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2017, please observe instructions of Sheet 2.



Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing  
Trial Balance - Sewer Utility Fund**

AS OF DECEMBER 31, 2017

**Operating and Capital Sections**

(Separately Stated)

**Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"**

Title of Account	Debit	Credit
Utility Operating Fund		
Cash Liabilities		
Accounts Payable		389.00
Sewer Rent Overpayments		316.83
Due to Sewer Utility Capital Fund		110,000.00
Reserve for Encumbrances Payable		16,318.96
Appropriation Reserves		85,105.23
Accrued Interest on Bonds, Loans and Notes		3,181.62
Subtotal Cash Liabilities	0.00	215,311.64
Receivables Offset with Reserves		
Inter funds Receivable - Due from Current Fund	394,730.66	
Cash	4,091.86	
Investments		
Consumer Accounts Receivable	107,835.42	
Liens Receivable	680.00	
Deferred Charges		
Reserve for Consumer Accounts and Lien Receivable		108,515.42
Fund Balance		183,510.88
Total Operating Fund	507,337.94	507,337.94

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

**Post Closing**  
**Trial Balance - Sewer Utility Fund**  
AS OF DECEMBER 31, 2017  
**Operating and Capital Sections**  
(Separately Stated)

**Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"**

Title of Account	Debit	Credit
Utilities Capital Fund		
Reserve for Amortization		24,147,628.70
Deferred Reserve for Amortization		15,000.00
Fixed Capital	24,125,000.00	
Fixed Capital Authorized and Uncompleted	300,000.00	
Due from Current Fund	78,156.15	
Due from Sewer Utility Operating Fund	110,000.00	
MCIA Loan		262,371.30
Cash		
Deferred Charges		
Bond Anticipation Notes Payable		
Serial Bonds Payable		
Improvement Authorizations - Funded		
Improvement Authorizations - Unfunded		93,156.15
Capital Improvement Fund		95,000.00
Capital Surplus		0.00
<b>Total Capital Fund</b>	<b>24,613,156.15</b>	<b>24,613,156.15</b>

**Post-Closing Trial Balance**  
**Sewer Utility Assessment Trust Funds**  
IF MORE THAN ONE UTILITY  
EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED  
AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Cash		
Assessment Notes		
Assessment Serial Bonds		
Fund Balance		
Total Trust Assessment Fund		

**Analysis of Sewer Utility Assessment Trust Cash and Investments  
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2016	Receipts			Disbursements	Balance Dec. 31, 2017
		Assessments and Liens	Operating Budget	Other		
Assessment Serial Bond Issues:						
Assessment Bond Anticipation Notes						
Trust Surplus						0.00
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"						
<b>Total</b>	0.00	0.00	0.00		0.00	0.00

**Schedule of Sewer Utility Budget - 2017  
Budget Revenues**

Source		Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	91301	98,820.00	98,820.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services	91302			
Rents	91303	779,148.00	777,977.60	-1,170.40
Miscellaneous Revenue Anticipated	91304			
Miscellaneous				
Added by N.J.S. 40A:4-87: (List)				
Subtotal Additional Miscellaneous Revenues				
Subtotal		877,968.00	876,797.60	-1,170.40
Deficit (General Budget)	91306			
	91307	877,968.00	876,797.60	-1,170.40

**Statement of Budget Appropriations**

Appropriations	
Adopted Budget	877,968.00
Total Appropriations	877,968.00
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	877,968.00

Deduct Expenditures	
Paid or Charged	747,262.77
Reserved	85,105.23
Surplus	
Total Surplus	
Total Expenditure & Surplus	832,368.00
Unexpended Balance Cancelled	45,600.00

**Statement of 2017 Operation  
Sewer Utility**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2017 budget year Sewer Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"

Section 2 should be filled out in every case.

Section 1:

Revenue Realized	876,797.60	
Miscellaneous Revenue Not Anticipated	21,055.81	
2016 Appropriation Reserves Canceled	22,292.26	
Total Revenue Realized		920,145.67
Expenditures		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	832,368.00	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		832,368.00
Excess		87,777.67
Balance of "Results of 2017 Operation" Remainder= ("Excess in Operations")	87,777.67	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

Section 2:

The following Item of 2016 Appropriation Reserves Canceled in 2017 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2016 for an Anticipated Deficit in the Sewer Utility for: 2016

2016 Appropriation Reserves Canceled in 2017		
Less: Anticipated Deficit in 2016 Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)		22,292.26



### Results of 2017 Operations – Sewer Utility

	Debit	Credit
Accounts Payable Added	389.00	
Accounts Payable Cancelled		292.50
Accrued Interest Payable	1,436.65	
Excess in Anticipated Revenues		
Unexpended Balances of Appropriations		45,600.00
Miscellaneous Revenue Not Anticipated		21,055.81
Unexpended Balances of PY Appropriation Reserves *		22,292.26
Deficit in Anticipated Revenue	1,170.40	
Operating Deficit - to Trial Balance		
Operating Excess	86,244.52	
Operating Deficit		
Total Results of Current Year Operations	89,240.57	89,240.57

### Operating Surplus– Sewer Utility

	Debit	Credit
Balance January 1, CY (Credit)		196,086.36
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Excess in Results of CY Operations		86,244.52
Amount Appropriated in CY Budget - Cash	98,820.00	
Balance December 31, 2017	183,510.88	
Total Operating Surplus	282,330.88	282,330.88

**Analysis of Balance December 31, 2017  
(From Utility – Trial Balance)**

Cash	4,091.86
Investments	
Interfund Accounts Receivable	394,730.66
Subtotal	398,822.52
Deduct Cash Liabilities Marked with "C" on Trial Balance	215,311.64
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	183,510.88
Other Assets Pledged to Operating Surplus*	
Deferred Charges #	
Operating Deficit #	
Total Other Assets	183,510.88

**Schedule of Sewer Utility Accounts Receivable**

Balance December 31, 2016		<u>\$94,065.45</u>
Increased by:		
Rents Levied		<u>\$791,747.57</u>
Decreased by:		
Collections	<u>\$775,943.14</u>	
Overpayments applied	<u>2,034.46</u>	
Transfer to Utility Lien		
Other	<u>\$</u>	
		<u>\$777,977.60</u>
Balance December 31, 2017		<u>\$107,835.42</u>

**Schedule of Sewer Utility Liens**

Balance December 31, 2016		<u>\$680.00</u>
Increased by:		
Transfers from Accounts Receivable	<u>\$</u>	
Penalties and Costs	<u>\$</u>	
Other	<u>\$</u>	
		<u>\$</u>
Decreased by:		
Collections	<u>\$</u>	
Other	<u>\$</u>	
		<u>\$</u>
Balance December 31, 2017	<u>\$680.00</u>	

**Deferred Charges  
- Mandatory Charges Only -  
Sewer Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55)

Caused by	Amount Dec. 31, 2016 per Audit Report	Amount in 2017 Budget	Amount Resulting from 2017	Balance as at Dec. 31, 2017
	\$	\$	\$	\$
Total Operating	\$	\$	\$	\$
Total Capital	\$	\$	\$	\$

\*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S. 40A:4-47 Which Have Been  
Funded or Refunded Under N.J.S. 40A:2-3 OR N.J.S. 40A:2-51**

Date	Purpose	Amount
		\$

**Judgements Entered Against Municipality and Not Satisfied**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2018
			\$	

**Schedule of Bonds Issued and Outstanding  
and 2018 Debt Service for Bonds**  
Sewer UTILITY ASSESSMENT BONDS

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding December 31, 2017	0.00		
	0.00	0.00	
2018 Bond Maturities – Assessment Bonds			
2018 Interest on Bonds			

**Sewer Utility Capital Bonds**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			
Issued (Credit)			
Paid (Debit)			
Outstanding December 31, 2017	0.00		
	0.00	0.00	
2018 Bond Maturities – Assessment Bonds			
2018 Interest on Bonds			

**Interest on Bonds – Sewer Utility Budget**

2018 Interest on Bonds (*Items)		
Less: Interest Accrued to 12/31/2017 (Trial Balance)		
Subtotal		
Add: Interest to be Accrued as of 12/31/2018		
Required Appropriation 2018		

**List of Bonds Issued During 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate

**Schedule of Loans Issued and Outstanding  
and 2018 Debt Service for Loans**  
Sewer UTILITY LOAN

Loan	Outstanding January 1, 2017	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2017
MCIA Loan		262,371.30					262,371.30

**Interest on Loans – Sewer Utility Budget**

2018 Interest on Loans (*Items)	9,544.84	
Less: Interest Accrued to 12/31/2017 (Trial Balance)	3,181.62	
Subtotal	6,363.22	
Add: Interest to be Accrued as of 12/31/2018	3,006.80	
Required Appropriation 2018		9,370.02

**List of Loans Issued During 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate

**Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)**

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2014 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTERST ON NOTES – Sewer UTILITY BUDGET	
2018 Interest on Notes	\$
Less: Interest Accrued to 12/31/2017 (Trial Balance)	
Subtotal	\$
Add: Interest to be Accrued as of 12/31/2018	\$
Required Appropriation - 2018	\$



### Debt Service Schedule for Utility Assessment Notes

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.

Utility Assessment Notes with an original date of issue of December 31, 2014 or prior require one legally payable installment to be budgeted in the 2018 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted with statement.

\*\* Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

**Schedule of Capital Lease Program Obligations**

Purpose	Amount of Obligation Outstanding Dec. 31, 2017	2018 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
MCIA Lease	262,371.30	17,481.20	9,544.84
Subtotal	262,371.30	17,481.20	9,544.84
Leases approved by LFB prior to July 1, 2007			
Subtotal			
<b>Total</b>	<b>262,371.30</b>	<b>17,481.20</b>	<b>9,544.84</b>

**Schedule of Improvement Authorizations (Utility Capital Fund)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2017		2017 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
Ord 16-16 Emergency Sewer Break		93,156.15						93,156.15
<b>Total</b>	<b>0.00</b>	<b>93,156.15</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>93,156.15</b>

**Sewer Utility Capital Fund**  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance January 1, CY (Credit)		75,000.00
Received from CY Budget Appropriation * (Credit)		
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		20,000.00
Balance December 31, 2017	95,000.00	
	95,000.00	95,000.00

**Sewer Utility Capital Fund**  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance January 1, CY (Credit)		
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance December 31, 2017	0.00	
	0.00	0.00

\*The full amount of the 2017 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**Utility Fund**  
 CAPITAL IMPROVEMENTS AUTHORIZED IN 2017  
 AND  
 DOWN PAYMENTS (N.J.S. 40A:2-11)  
 UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2017 or Prior Years

**Sewer Utility Capital Fund**  
**Statement of Capital Surplus**  
 YEAR 2017

	Debit	Credit
Balance January 1, CY (Credit)		
Premium on Sale of Bonds (Credit)		
Funded Improvement Authorizations Canceled (Credit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Appropriated to CY Budget Revenue (Debit)		
Balance December 31, 2017	0.00	
	0.00	0.00



